

## Business Italian B1.1 (target niveau)

Course Materials	Communication Situations		Grammar & Phonetics
	oral	written	
<p>e.g.</p> <ul style="list-style-type: none"> <li>Course homepage/materials on moodle</li> <li>Course book „Buongiorno“, published by Klett (to be bought by the students)</li> <li>Audio and video materials on current economic themes</li> <li>Homepages of Italian newspapers</li> <li>Simplified written materials on the economic themes covered (economy, law, politics, administration and authorities, social issues, culture, environment)</li> <li>Brief statistics glossary</li> </ul>	<p>e.g.</p> <ul style="list-style-type: none"> <li>Introducing one's self and saying goodbye</li> <li>Giving directions/describing location</li> <li>Making suggestions and requests</li> <li>Asking the price</li> <li>Booking hotel accommodations</li> <li>Talking on the telephone</li> <li>Conducting sales talks</li> <li>Expressing opinions/taking a position</li> <li>Expressing relationships and possession</li> <li>Discussing profession and personal circumstances</li> <li>Greeting guests</li> <li>Making complaints</li> <li>At the airport</li> <li>Simple dialogues involving numbers</li> </ul>	<p>e.g.</p> <ul style="list-style-type: none"> <li>Practice exercises in the grammar points covered</li> <li>Translation of selected texts with economic contents</li> <li>Compilation or continuation of an economic glossary incorporating the themes covered in the semester</li> </ul>	<p><b>General Review of Basic Grammar using „Buongiorno“ – e.g.</b></p> <ul style="list-style-type: none"> <li>Articles &amp; Possessive</li> <li>Present tense of all three verb groups</li> <li>Cardinal and ordinal numbers</li> <li>Negation</li> <li>Adjectives &amp; Adverbs</li> <li>Personal pronouns</li> <li>Superlative, Comparative</li> <li>Passato prossimo</li> <li>Time and Date</li> <li>Prepositions</li> <li>Reflexive verbs</li> <li>Imperative</li> <li>Conditional</li> <li>Relative clauses</li> <li>Future</li> <li>Imperfect</li> <li>Congiuntivo</li> </ul> <p><b>Phonetics</b></p> <ul style="list-style-type: none"> <li>Practice in pronunciation using selected readings</li> </ul>
<p><b>Recommended Readings:</b></p> <ul style="list-style-type: none"> <li>„Adesso“, published by Spotlight</li> <li>„Thematischer Grund- und Aufbauwortschatz“, published by Klett</li> </ul>	<p><b>Recommended Dictionaries:</b></p> <ul style="list-style-type: none"> <li>„Il Sansoni“, D&lt;--&gt;ITAL</li> <li>„Wörterbuch der Rechts- und Wirtschaftssprache“, publ. by Beck, D&lt;--&gt;ITAL</li> </ul>		