



# Welcome Guide

for Incoming Students

» Office of International Relations



Büro für Internationale Beziehungen  
Office of International Relations

I welcome you warmly to the University of Graz. With over 30,000 students and 3,800 employees in research, teaching and administration, the University of Graz, which was founded in 1585, is one of the largest, most traditional and innovative universities in Austria. Our range of studies in six faculties is defined by great variety and scope. Currently, students can choose between more than 100 bachelor's, master's, diploma and doctoral programmes.

As a modern place of science, the University of Graz bundles top-quality research on an international level in seven core fields. Decades of cooperation with partner institutions from South-East European countries have not only led to the establishment of a "South-East European" focus at our university, but also ensure that the University of Graz consistently develops its central role in South-East Europe.

With the initiation of interdisciplinary partnerships, the University of Graz is an important key-player in Styrian business and research. Styria's largest university is very well linked via NAWI, its successful cooperation programme with Graz University of Technology and with Graz University of Teacher Education. Moreover, the University permanently seeks innovative methods to collaborate more strongly on an inter-university level: the BioTechMed platform aims at fostering a closer cooperation between the University of Graz, Graz University of Technology and the Medical University of Graz in the fields of human technology, medicine, pharmacy and psychology.

However, the University of Graz is also aware of its social responsibility. In the frame of the platform "The 7th Faculty, Centre for Society, Knowledge and Communication", we would like to address people beyond the scope of traditional studies and make university education accessible to the public.

Univ. Prof. Dr. Christa Neuper  
Rector of the University of Graz



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# PREPARATION AND ARRIVAL IN GRAZ

## ADMISSION REQUIREMENTS

Upon nomination by the home university students will receive their access codes for the on-line application. In a first step, they complete the online application and then send the signed print-outs together with the necessary enclosures via surface mail to the Office of International Relations [IRO] at the University of Graz.

The following documents have to be submitted by mail to our office\*:

- **Application Form** incl. applicant's original signature on page 2 (*download form from online application*)
- **Study Confirmation** incl. original signature and stamp of coordinator at home university (*download form from online application*)
- **Transcripts/Diplomas**
  - **for bachelor level:** transcripts of all bachelor courses taken so far in national language AND translated into English or German
  - **for master level:** copy of the bachelor diploma in national language AND translated into English or German, complete bachelor transcript in national language AND translated into English or German, transcripts of all master's courses taken so far in national language AND translated into English or German, confirmation issued by the admission office of home university that you are currently enrolled on master level including the name of the master program at your home university (must correspond to the program at the University of Graz the student has applied for).
  - **for doctoral level:** copy of the bachelor diploma in national language AND translated into English or German, complete bachelor transcript in national language AND translated into English or German, copy of the master diploma in national language and translated into English or German, complete master transcript in national language AND translated into English or German, transcript of all doctoral level courses taken so far in national language AND translated into English or German, confirmation issued by the admission office of home university that you are currently enrolled on doctoral/ PhD level including the name of the doctoral/PhD program at your home university (must correspond to the program at the University of Graz the student has applied for).
- **Curriculum Vitae / Resumee** (in English or German)
- **Copy of identity page of your passport**

### Deadlines:

*by June 1 for the following winter semester/academic year*

*by November 1 for the following summer semester*

**! Faxed or scanned admission forms cannot be accepted**

\* Go Styria and Best of South-East students: Please note that you have to submit additional documents.



## ENTRY REQUIREMENTS/VISA/PERMIT OF RESIDENCE

**I) Citizens from EU/EEA member states and Switzerland** do not have to apply for a visa or residence permit. They need a valid travel document (passport) for their entry to Austria. However, if you plan to stay in Austria longer than 3 months, you need a so-called 'Anmeldebesccheinigung' (confirmation of registration). You can apply for it after your arrival in Graz. Please bring along the following documents:

- Passport photo
- Proof of sufficient health insurance (insurance needs to pay costs directly in Austria)
- Proof of sufficient financial means (any kind of stipend plus bank statement or copy of a savings book)

**Costs** (at the time of printing): **€ 15**

**IIa) Non EU- or EEA-citizens staying in Austria for a time period of up to 6 months need a visa and must apply for it via the Austrian embassy in their home country.** Please contact the Austrian embassy/consulate in your country of residence to find out which application documents are required. Once your entire application for admission arrives at the IRO of the University of Graz via surface mail, you will receive a visa confirmation letter from the Austrian exchange coordinator which you can present at the embassy/consulate when applying for the visa. Note that visas can NOT be applied for in Austria and can NOT be extended in Austria.

**IIb) Non EU- or EEA-citizens staying in Austria for more than 6 months need a residence permit** (Aufenthaltsbewilligung) which can be obtained from the Austrian embassy/consulate in your country of residence. Please contact us in good time for us to provide you with the confirmation of your acceptance to the University of Graz.

### ATTENTION:

Citizens from a number of countries can apply for the 'Aufenthaltsbewilligung' after their arrival in Graz. These countries include e.g. Australia, Canada, Croatia, Japan, Mexico and the USA. For a complete list check: <http://www.oead.at/index.php?id=574&L=1>

Within the Welcome Events the IRO offers support for your residence permit application. Please contact the Austrian embassy/consulate in your country of residence to find out which application documents are required and which ones you have to bring along.

**Costs** (at the time of printing): **€ 120**



## HOUSING

### ERASMUS, UTRECHT NETWORK, SEN, GO STYRIA

Housing is managed by the Housing Office of the Austrian Exchange Service (ÖAD). Registration has to be done on the website of the ÖAD: [www.housing.oead.at](http://www.housing.oead.at)

International students are usually accommodated:

- in student dormitories
- in shared flats together with other students
- in inexpensive apartments

Please note that the minimum period of rent in student dormitories is one semester.

**Term of lease:** winter semester: 15.9. – 15.2. / summer semester: 15.2. – 15.7.

**Monthly Rent** (at the time of printing): between € 160 and € 450

*Mag. Claudia Arnez, ÖAD*

*Steyrergasse 5, A-8010 Graz, Austria/Europe*

*Phone: +43-316-31 87 84, Fax: +43-316-32 47 59*

*[www.housing.oead.at](http://www.housing.oead.at), [claudia.arnez@oead.at](mailto:claudia.arnez@oead.at)*

### ISEP, JOINT STUDY, AEN, MAUI, BEST OF SOUTH-EAST

Student dorm housing is organized by the Office of International Relations for you. Please note that only a limited number of single rooms is available and that they are distributed on „first come, first serve” basis.

**Options:** depending on availability, double or single dorm rooms in student dorms that are close to the main university campus.

Do not bring your own linen/bed sheets because the size might differ. Every room has an internet connection. To use this connection you only need a Laptop.

**Rent** (at the time of printing): varies from approx. **€ 900 to € 1600** for one semester. ISEP students are housed in WIST student dorms and do not pay rent, but only the room deposit and the end-cleaning fee.

**Deposits** (at the time of printing): room deposit: **€ 500 – € 800**, to be paid in advance, before arrival in Austria; depending on dorms, other fees might apply (e.g: cleaning fee, admin fees etc.). The deposit will be refunded when you move out, provided that the room is in the same condition as when you moved in.





**Private accommodation:** You can also share a private apartment with other students ('Wohngemeinschaft' – 'WG'). However, it is more expensive (€ 200 – € 300 per month, deposits up to 3 months' rent, no free internet access, usually not furnished). Furthermore, the Office of International Relations does not have the means to organize private accommodation; students will have to do that themselves, e.g. on this website: [www.sws.or.at](http://www.sws.or.at)

## ARRIVING IN GRAZ

**Participation in one of the Welcome Weeks during your first semester is MANDATORY!!**

**Recommended arrival days in time for Welcome Weeks:**

### **1<sup>st</sup>/Winter Semester or Full Year:**

- 1 – 2 September – for students taking German Intensive Course
- 1 – 15 September – for students NOT taking German Intensive Course

### **2<sup>nd</sup>/Summer Semester:**

- 1 – 5 February – for students taking German Intensive Course
- 1 – 15 February – for students NOT taking German Intensive Course

All incoming students are advised to sign up for the buddy program (<http://erasmus.oehuni-graz.at/>). A buddy is an Austrian student who will help you settle in. You will then also be picked up by a buddy at Graz airport or the train station. You should try and plan your trip so that you arrive in Graz during the week and during the day. This makes moving into your room much easier. Those who don't sign up in time for the program, are responsible for their own arrival and the hand-over of keys. Please inform your dorm/landlord/landlady about your date of arrival. In case you arrive too late at night to be shown to your room, you can look for inexpensive overnight accommodation at: [www.graztourism.at](http://www.graztourism.at)

## ARRIVAL AT VIENNA AIRPORT

If you fly to Vienna, take the shuttle bus from Vienna airport to the train station called 'Wien Meidling'. Check [www.viennaairport.com](http://www.viennaairport.com) for the detailed schedule of the shuttle bus and information about the fare. The train schedule can be looked up at: [www.oebb.at/en](http://www.oebb.at/en). Please do not forget to call your buddy from Vienna to inform her/him when you will arrive.

## ARRIVAL AT GRAZ AIRPORT

If you fly to Graz ([www.flughafen-graz.at/en](http://www.flughafen-graz.at/en)) and are not being picked up, take the suburban train ('S-Bahn') to the main train station. From there you can take bus lines #58 and #63 to the university. You can also take the shuttle bus to the 'Jakominiplatz'. From there you can take bus lines #31 and #39 to the university. Alternatively, you can take one of the taxis available at the Airport.



## REGISTRATION IN GRAZ ("Meldebestätigung")

Every Austrian citizen and all foreigners intending to stay in Austria for more than three days are required to register with the magistrate within three days of arrival. Your buddy can help you with that.

### Please bring along:

- Registration form 'Meldezettel':
  - > available at the registration office or as download at:  
<http://www.graz.at/cms/beitrag/10024916/445570/> >>> Meldezettel
  - > needs to be filled in and signed by you and must also be signed by the dorm administration or your landlord/landlady
- Passport

If you change your address during your stay in Graz, you must not forget to re-register. You are also required to cancel your registration before leaving Graz.

### Referat Meldewesen

Amtshaus, Schmiedgasse 26, A-8010 Graz, 3<sup>rd</sup> floor

Tel.: +43-316-872-52 52, Fax: +43-316-872-52 59, E-mail: [meldebehoerde@stadt.graz.at](mailto:meldebehoerde@stadt.graz.at)

Mon+Wed 7.30 a.m. – 6.00 p.m., Tue+Thu 7.30 a.m. – 4.00 p.m., Fri 7.30 a.m. – 1.00 p.m.





# CHECKLIST

## PLEASE BRING ALONG

- **Contact information of your Buddy, dormitory and coordinator in Graz**, in case problems arise during your travel and therewith retarding your arrival.
- A **copy of your passport and other important documents** in case you lose one of the originals.
- **Passport photos** for various IDs and applications
- **European Insurance Card** (EU/EEA-citizens)
- **International Student Card** (ISC) which will get you low student airfares, discounts to museums and which serves as identification while you are travelling. In case you don't possess an international student card, there is the possibility to get one in Graz.
- **ATM card** with PLUS or CIRRUS access (NON-EU/EEA countries) or take your MAESTRO card (EU/EEA countries), so that you can withdraw money from your home bank account while you are in Austria.
- An **adapter**: if you want to use your own electrical devices here in Graz (the voltage in Austria is 230V).
- Some **change** for renting a trolley at the airport or making a phone call after you have arrived, or for a bus ticket if you are not being picked up.

**Of particular interest to non-EU/EEA-students:** Try to avoid sending extra clothing, books etc. by mail as parcels have been held up by customs before and students were required to pay considerable customs duties.

**! IF ANY KIND OF PROBLEM SHOULD ARISE, PLEASE CONTACT YOUR COORDINATOR HERE IN GRAZ. THINGS CAN ALWAYS BE WORKED OUT!**



# STUDYING IN GRAZ

## REGISTRATION AT GRAZ UNIVERSITY

**!** The participation in one of the Welcome Weeks, which are provided for the exchange students, is **MANDATORY**. Students must be present for the full duration of each session. Do not arrange other appointments at the same time the sessions are held. The overview for the Welcome Week including information about what to bring along, will be provided by your coordinator in Graz.

**Make sure that you have available all the documents requested for the Welcome Week, to avoid detentions on your registration at the University of Graz.**

## GERMAN COURSES

**German language intensive courses:** Before the beginning of each semester (September or February), 3-week German Intensive Courses are offered at several levels and they cost € 260 (full price) / € 160 (reduced fee). You will be informed by your contact person in Graz which price applies to you. Participation is voluntary but highly recommended as a linguistic and cultural preparation for your exchange stay.

Information at: <http://treffpunktsprachen.uni-graz.at/en/teaching/german-as-a-foreign-language/intensive-courses/>

**German language semester courses:** Graz University offers a range of German language courses during the semester that have been especially developed to meet the needs of exchange students. More information on the available courses can be found at

<http://treffpunktsprachen.uni-graz.at/en/lehre/deutsch-als-fremdsprache/semester-courses/> before the start of each semester.



## COURSE INFORMATION

Students at the University of Graz organize their studies through UNIGRAZonline. Students can search for courses online and have to register for courses and for exams through this online system.

International students do not have to pre-register for courses at Graz University. Registration for all courses takes place after arrival in Graz. The Academic Advisors in Graz will meet with the exchange students to discuss their study plans and recommend some courses. It makes things easier if you know the requirements of your home university and bring course descriptions with you. The University of Graz uses the ECTS grading system.

**Online course catalogue:** [https://online.uni-graz.at/kfu\\_online/webnav.ini](https://online.uni-graz.at/kfu_online/webnav.ini)> Search > Courses

### How to search for courses:

[http://static.uni-graz.at/fileadmin/bib/downloads/studierende/incoming/ugo/bibwww\\_s\\_ugo\\_guidelines.pdf](http://static.uni-graz.at/fileadmin/bib/downloads/studierende/incoming/ugo/bibwww_s_ugo_guidelines.pdf)

**List of courses offered in English:** <http://international.uni-graz.at/en/stud/incoming/s-in-winfo/courses-taught-english/>

– the updated list for each academic year will be available from July of each year.

**Course types:** lecture (VO) / proseminar (PS; class participation/attendance, term paper) / seminar (SE; like PS but advanced/graduate level) / tutorial (KO; class participation, discussion of special issues) / 'Übung' (UE; class participation, acquisition of practical competence) / course (KS; class participation/attendance)

- In some courses attendance is not checked. However, a continuous attendance of the course is strongly advised. Grades are based on a written or oral exam at the end of the term. (VO)
- In some courses active class participation is required. Assessment is based on the final exam and/or a term paper. Sometimes there are mid-term exams as well. (PS, SE, KO, UE, KS)



## UNIVERSITY FACILITIES

### LIBRARY (UB)

The main library (<http://ub.uni-graz.at/en/>), on the ground floor of the main building) with its over 3.5 million information carriers is one of the largest cultural and educational institutions in Styria. The University library offers excellent working conditions and the borrowing of books is free. However, it is not an 'open shelf' library, i.e. you cannot browse through the books. You have to order the books you want online and after about an hour you can pick them up at the desk. The loan period is 30 days but can be extended. Your student ID (UNIGrazCARD) also allows you to take out books from the library – no additional registration is necessary! But you have to install your personal Uni Graz e-mail account first! In addition to the main library, most departments have their own libraries where you can actually browse through and also borrow books (normally for a shorter period of time than at the main library). You can, of course, also make use of the Library of the Province of Styria ('Landesbibliothek') in town.

### COMPUTER LABS & E-MAIL ACCOUNT

**Computer labs of the University of Graz:** main university building / RESOWI building / 'Wall Zentrum' (Merangasse 70) / GEWI-lab in 'Wall Zentrum' (can only be used by students of humanities)

After registration you will receive a PIN code with which you can set up your UNIGRAZonline account providing you with free access to the internet as well as e-mail facilities. You will get more information about this procedure during the orientation sessions at the beginning of the semester. Most of the student dorms have internet access in the rooms (no modem required). Therefore, students who bring along their laptops will have free and unlimited access to the internet in their rooms.

### UNIVERSITY SPORTS INSTITUTE – 'UNIVERSITÄTSSPORTINSTITUT' (USI)

- offers more than a hundred different courses (from aerobics to yoga) at a very low price
- organizes a 1-week skiing & snowboard course for exchange students each semester where skiing and snowboard courses for beginners and advanced skiers/boarders are offered. You will get more information on these courses during orientation.
- organizes the annual 'USI-Kleeblattlauf' in June, in which students, graduates and university staff of all four universities of Graz take part. A must for true sports-fans! There is always a big party after the race.
- <http://sportinstitut.uni-graz.at/> (in German only)



## ACADEMIC CALENDAR

**WINTER SEMESTER:** beginning of October – end of January  
**Welcome Weeks I + II:** September

**SUMMER SEMESTER:** beginning of March – End of June  
**Welcome Weeks I+II:** February

**! Participation in one of the Welcome Weeks is MANDATORY – do not make any other appointments during the Welcome Week sessions!**



# ADDITIONAL INFORMATION

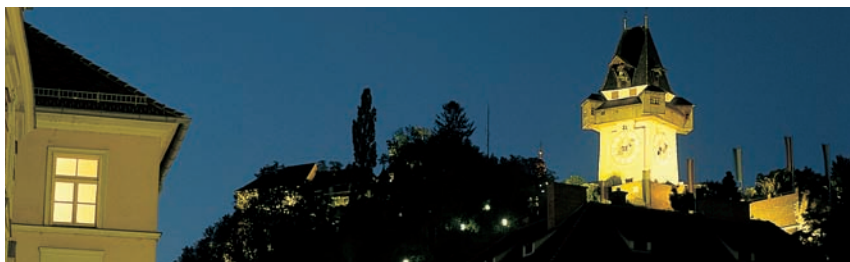
## MEDICAL ASSISTANCE AND INSURANCE

**Students from EU/EEA-countries** who are insured need to bring their **European Health Insurance Card** with them, which can be obtained from their insurance companies in their home countries. However, as the range of health coverage varies from country to country, you should find out about your insurance benefits before you leave for Graz. You have to take the European Health Insurance Card with you when you consult a doctor. In case you get a prescription for some medication you have to pay a small prescription fee per medicine.

**Students from NON-EU/EEA-countries, who are nominated for a full academic year stay as well as ISEP students nominated for both a semester or full-year stay**, have to register for the **Austrian health insurance** (at 'Gebietskrankenkasse' – GKK: [www.stgkk.at](http://www.stgkk.at)). For regular students the Austrian health insurance is offered for currently approx. € 53 / month including eye and dental coverage and medication during your stay in Graz. This insurance will not cover your journey to Graz including medical evacuation and repatriation – please make sure you purchase travel insurance accordingly. The non-recurring e-card fee is € 11. We will give you more detailed information about the Austrian health care system during orientation and we will help you to fill out the application form. After you have registered with GKK, you will receive an insurance card which you have to take with you when you consult a doctor. If you get a prescription from a doctor, the prescription fee to be paid for the medication is € 5,10 (at the time of printing). Should you need to be hospitalized most of the arising costs are covered by the GKK, but a small fee has to be paid by the patient! GKK insurance also covers costs when you need to see a doctor during your travels in other European countries.

As mentioned before, the student union fee also includes **accident insurance** (covering accidents at and on the way to and from the university):

<http://www.oeh.ac.at/#/en/student-life/studying/oeh-insurance/>





If you stay in Austria during the summer term, you are strongly advised to get a tick vaccination. For effective protection against tick bites (they can cause encephalitis) you need two shots: the first one around March and a booster 3–4 weeks later.

If you currently take medication, please bring an additional prescription and a letter from your doctor explaining why you need to take this medication (prescription dosages etc.). In case you run out of medication, it will be easier for you to get what you need. If possible, bring enough medication with you to last throughout your stay. Drug stores are called 'Apotheke' in Austria. You can get prescription drugs there, but they also sell aspirin and general painkillers over the counter.

## FINANCES

**Exchange cash:** You may exchange cash at any Austrian bank ('Bank' or 'Sparkasse') without special identification.

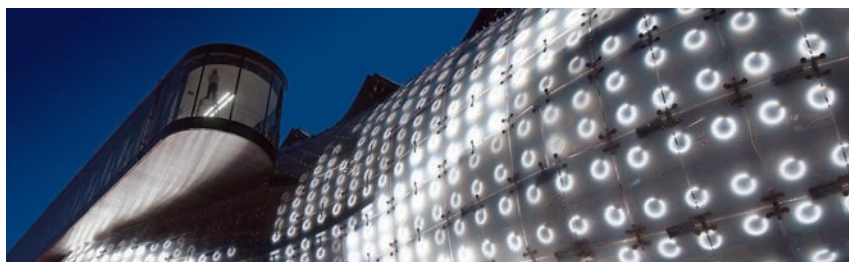
**Transferring money:** If you decide to transfer money, it is advisable to open an account at a bank in Graz for the duration of your stay.

**US students:** Probably the cheapest way of obtaining funds while you are abroad is to use a Cirrus or Plus debit card (with a four digit pin number). Thus, you can withdraw money from your bank account for a low fee – but please check that with your home bank.

**Budget:** As for budgeting your stay in Graz, your expenses will largely depend on the type of housing you choose (single or double room in a student dorm, private accommodation) and on whether you eat out a lot or cook for yourself (which is what most Austrian students do). To be on the safe side, you should calculate approx. € 700 – € 800 per month (including housing, food and personal expenses).

## INEXPENSIVE STUDENT CAFETERIAS

- UNI-MENSA, at Schubertstraße 2–4  
(also open during holidays, a full meal costs approx. € 5.10)
- RESOWI cafeteria on campus
- KATHOLISCHE MENSA, Leechgasse 24



## TELEPHONE

**Phone:** It cannot be guaranteed that you have a land-line phone in your accommodation. If there is a phone in your apartment, you should talk with your flat mates and find out about the billing system of the company they use. Telekom Austria, for instance, sends out bimonthly phone bills where the individual calls are not itemized.

**Mobile phone:** If there is no phone in your apartment, it is probably best to buy a mobile phone. Your mentor/buddy and the ESN-Section at the Student Union ('Österreichische HochschülerInnenschaft') will provide you with more information.

**Public phone:** There are also two types of public phones in Austria. One takes only coins, the other only phone cards. You can purchase phone cards ('Telefonwertkarten') at any post office and at the tobacconist's ('Trafik').

**! In Austria, local phone calls are not free as in the USA.**

**The area code for Graz from within Austria is 0316; from abroad it is +43-316.**

## SHOPPING

**Non-EU/EEA students:** When purchasing goods valued € 75.01 or more in one transaction AND planning on taking them back home with you, you can get a form for VAT reimbursement (tax free, 'Mehrwertsteuerrückvergütung') filled in for you at the time of purchase. Shoes, coats and the like are good things to get money back on. All prices in Austria include 20% VAT. For more information call 0316-81 25 08 or check [www.globalblue.com](http://www.globalblue.com).

**Herrengasse** is the main shopping street in Graz. There are several shopping malls in Graz and on the outskirts, all of which can be reached by public transportation.

- **Annenpassage** (C&A, DM, BILLA, clothes), Bahnhofgürtel 38, A-8020 Graz
- **Styria Center** (SPAR, office supplies, Sushi Bar 'Osaka'), corner of Volksgartenstraße and Annenstraße, A-8020 Graz
- **Citypark** (a mall with a big selection of stores, SPAR), Lazarettgürtel 55, A-8020 Graz
- **Shopping Center West and IKEA**, Weblingergürtel 25, A-8054 Graz. To get there, you take tram #5 to the last stop (Puntigam Bahnhof). Bus #64 then takes you to the shopping center and IKEA.



- **Shopping City Seiersberg** - To get there, you take tram #5 to the last stop (Puntigam Bahnhof). Bus #78 then takes you to the shopping center.
- **Murpark** - To get there, you take tram #4 to the last stop (Liebenau – Murpark).
- **Kastner & Öhler**, Sackstraße 7-13 (next to Hauptplatz) is the only department store downtown. Prices range from reasonable to exorbitant, of course, depending on what you buy.

**DM** stores ('Drogeriemärkte') and **BIPA** sell toiletry articles and cosmetics at inexpensive prices.

**LIBRO** and **PAGRO** are chain stores specialized on office supplies and books.

**SPAR** and **BILLA** are grocery stores; **HOFER**, **MONDO**, **PENNY MARKT** and **LIDL** are grocery (discount) stores with weekly specials.

Very popular places to shop for fruits and vegetables are the local farmers' markets, most of which are open all morning six days a week. The two largest ones are the Kaiser-Joseph-Markt (opposite the opera house) and the one on Lendplatz.

### OPENING HOURS

Generally, stores are open Monday to Friday between 9 a.m. and 6 p.m. or 7 p.m. and Saturday between 9 a.m. and 5 p.m. or 6 p.m. (and closed on Sundays). If you urgently need something outside opening hours you can go to gas stations or to one of the stores listed below and buy what you need at quite a high price:

- Spar, in HAUPTBAHNHOF (main train station); open daily until 10 p.m.
- Spar, Hans-Sachs-Gasse 14; open Mo – Sat until 9 p.m.
- Hasiba, Grabenstraße 1; open Mon – Sat until 9 p.m.
- Grazer Eck, Mariahilferstraße 24; open daily until 12 p.m.

Some Turkish/Oriental shops also stay open longer.



## LOCAL TRANSPORTATION IN GRAZ

### TRAMS AND BUSES

The Graz public transportation system consists of both buses and trams ('Bim'). The 'hub' of all the Graz transport is called 'Jakominiplatz', where all the trams and most of the buses go through. Single tickets are available in trams and buses and are valid for both means of transport! You may transfer as many times as necessary in order to reach your destination within an hour after having validated your ticket.

There are also other tickets, which are valid longer than one hour. An overview of the tickets available and the prices for public transportation in Graz as well as a route planner can be found at: [www.verbundlinie.at/lang/en/tickets.php](http://www.verbundlinie.at/lang/en/tickets.php)

**Student ticket:** Students can apply for a student ticket ('Studienkarte') per semester for a duration of 4, 5 or 6 months at the 'Mobilitäts- und Vertriebscenter Graz' (Jakoministraße 1). Students will save approx. 38,5 % in comparison to the monthly season ticket. The student ticket is valid – like a usual Verbund monthly season ticket – unreservedly for all public transport in the bought fare zone between the student's residence and the University. The student ticket is available for all regular students under 26.

Price for fare zone 1 (at the time of printing): **€104,80 (4 months), €131,00 (5 months), €157,20 (6 months)**

**More information:** <http://www.holding-graz.at/linien/tickets-tarife/studienkarte.html> (in German only)

### BICYCLES

Most people in the city (and especially students) ride their bicycles, because they are an inexpensive and flexible means of transportation. If you spend the whole year in Graz, you may think about borrowing or buying a used bike yourself. You will get more information about it during the Welcome Week.



## TRAVELLING WITHIN AUSTRIA

### TRAINS

The 'Österreichischen Bundesbahnen' (Federal Railway – [www.oebb.at/en](http://www.oebb.at/en)) provide an efficient means of transportation with which you can reach most parts of the country. From Graz, there are well-developed connections to Vienna, Klagenfurt, Linz, Salzburg and Innsbruck. If you are under 26 years old, you can buy the 'VORTEILSCARD <26', with which you will be granted a reduction of up to 50% on all train fares within Austria (more information at [http://www.oebb.at/en/Customer\\_cards/VORTEILScard/index.jsp](http://www.oebb.at/en/Customer_cards/VORTEILScard/index.jsp))

### BUSES

Both the 'Österreichischen Bundesbahnen' and the 'Österreichische Post' offer bus services to many of the smaller towns and villages that are not, or not efficiently, served by trains. There are no fare reductions offered.

You can find more information at [www.verbundlinie.at/lang/en](http://www.verbundlinie.at/lang/en), [www.postbus.at/en/index.jsp](http://www.postbus.at/en/index.jsp), [www.mobilzentral.at](http://www.mobilzentral.at) or call +43-50-67 89 10 (Mon – Fri 7 a.m. – 7 p.m., Sat 9 a.m. – 1 p.m.).



# A FEW FACTS ABOUT GRAZ

## GRAZ ON THE INTERNET

[www.graz.at](http://www.graz.at); [www.stadt-graz.at/service/stadtplan-von-graz.html](http://www.stadt-graz.at/service/stadtplan-von-graz.html); [www.graztourismus.at](http://www.graztourismus.at); [www.graz.net](http://www.graz.net); [www.iagora.com/studies/](http://www.iagora.com/studies/) (reports of exchange students in Graz)

## MUSEUMS & SIGHTSEEING

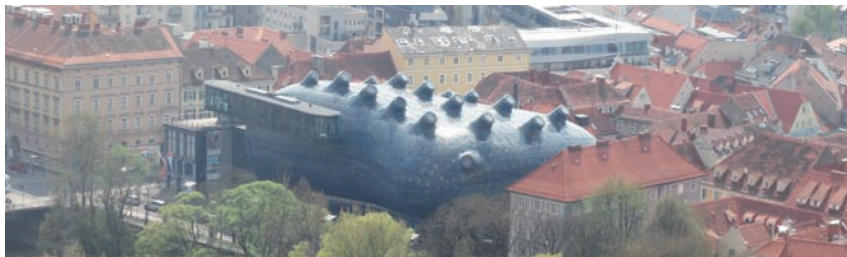
Graz has a great variety of museums, cultural centers and exhibitions which are worth a visit. Information on opening hours etc. can be obtained from the Tourist Information Office at Herrengasse 16 (Tel. +43-316-80 75-0). Opening hours: January – March & November: Mo – Sun/Holidays 10.00 a.m. to 5.00 p.m. / April – October & December: Mo – Sun/Holidays 10.00 a.m. to 6 p.m. From there, guided tours through the city center are offered regularly.

## THEATERS & CONCERTS

You can either find a detailed program for theaters, the opera house and concert halls in the daily newspapers or online at: [www.kulturserver-graz.at/kalender](http://www.kulturserver-graz.at/kalender). A monthly schedule of theater and opera performances (the so-called 'Spielplan für das Opern- und Schauspielhaus') is also available in the box office ('Theaterkasse', Tel.: +43-316-80 00), Kaiser-Josef-Platz 10, and on the internet at: [www.theater-graz.com](http://www.theater-graz.com)

## CINEMAS & CULTURAL INSTITUTES

Graz has quite a number of cinemas where most of the films are shown in German. However, there are also some movie theaters where movies are shown in the original language ('KIZ-RoyalKino', 'Rechbauerkino'). A detailed program for all movie theaters in Graz is listed in the local newspapers or on the internet at: [www.uncut.at/graz/](http://www.uncut.at/graz/). Cultural Institutes like the INSTITUT FRANCAIS and DANTE ALIGHIERI offer videos, magazines and books in French and Italian.





## NEWSPAPERS

The most popular local papers are 'Kleine Zeitung' and 'Kronenzeitung' (yellow press). Concerning nationwide quality papers, 'Der Standard' and 'Die Presse' are quite popular among students and academics. Foreign newspapers are sold at several newsstands in the city as well as at the bookstore 'Dradiwaberl' (Zinzendorfsgasse 30, A-8010 Graz), in the vicinity of the university.

For a list of online newspapers see: <http://www.oesterreich.com/de/kultur/medien>

## CLIMATE

The climate in Graz is continental, i.e. the winters are cold (lows are  $-10^{\circ}$  to  $-15^{\circ}\text{C}$ ) and the summers are hot (around  $30^{\circ}\text{C}$ ). Houses and dorms are well insulated and have central heating, so the temperature indoors is always comfortable. For the winter months, bring along good warm winter coat, gloves, a scarf, a warm cap and winter boots or a good pair of shoes with thermal insoles. It is a good idea to also pack a more formal outfit, in case you want go to the opera, theater, casino or a ball.

If you want to know what the weather is like in Austria and Graz at the moment, please take a look at: <http://wetter.orf.at/oes/>



# IMPORTANT PHONE NUMBERS & ADDRESSES

## IMPORTANT ABBREVIATIONS

### REFERRING TO UNIVERSITY OF GRAZ...

<i>BIB</i>	<i>Office of International Relations</i>
<i>ESN</i>	<i>Erasmus Student Network</i>
<i>GEWI</i>	<i>School of Humanities</i>
<i>Uni Graz</i>	<i>University of Graz</i>
<i>NAWI</i>	<i>School of Natural Sciences</i>
<i>OeAD</i>	<i>Austrian Exchange Service</i>
<i>ÖH</i>	<i>Student Union</i>
<i>RESOWI</i>	<i>Building of the School of Law and the School of Economics &amp; Social Sciences</i>
<i>REWI</i>	<i>School of Law</i>
<i>SOWI</i>	<i>School of Economics and Social Sciences</i>
<i>THEOL</i>	<i>School of Catholic Theology</i>
<i>UB</i>	<i>Main University Library</i>
<i>URBI</i>	<i>School of Environmental and Regional Sciences and Education</i>
<i>USI</i>	<i>University Sports Institute</i>
<i>WS / SS or SoSe</i>	<i>winter semester / summer semester</i>

### OTHERS ...

<i>GKK</i>	<i>Health Insurance Company</i>
<i>GVB</i>	<i>Graz Public Transport Authority</i>
<i>LKH</i>	<i>University Hospital Clinic</i>
<i>ÖBB</i>	<i>Federal Railways</i>

## IMPORTANT PHONE NUMBERS

<i>Fire Department</i>	<i>122</i>
<i>Police</i>	<i>133</i>
<i>Ambulance</i>	<i>144</i>
<i>Doctor's Emergency Service</i>	<i>141</i>
<i>Post Offices</i>	<i>88 00</i>
<i>Graz Airport</i>	<i>29 02-0</i>
<i>Train Station</i>	<i>05-17 17</i>
<i>Bus &amp; Train Information Center for Graz and Styria</i>	<i>05-067 89 10</i>
<i>Phone directory Austria</i>	<i>11 88 99 expensive line!</i>
<i>Phone directory other countries</i>	<i>11 86 96 expensive line!</i>

## IMPORTANT WEBSITES

<i>University of Graz</i>	<i><a href="http://www.uni-graz.at/en">www.uni-graz.at/en</a></i>
<i>International Relations</i>	<i><a href="http://international.uni-graz.at/en">http://international.uni-graz.at/en</a></i>
<i>Incoming Website</i>	<i><a href="http://international.uni-graz.at/en/stud/incoming/nominiert/">http://international.uni-graz.at/en/stud/incoming/nominiert/</a></i>
<i>Campus Map</i>	<i><a href="http://www.uni-graz.at/en/university/information/map-of-the-campus/">http://www.uni-graz.at/en/university/information/map-of-the-campus/</a></i>
<i>Erasmus Student Network</i>	<i><a href="http://erasmus.oehunigraz.at/">http://erasmus.oehunigraz.at/</a></i>
<i>Course Catalogue</i>	<i><a href="https://online.uni-graz.at/">https://online.uni-graz.at/</a></i>
<i>Faculties</i>	<i><a href="https://www.uni-graz.at/en/university/information/faculties/">https://www.uni-graz.at/en/university/information/faculties/</a></i>

## IMPORTANT ADDRESSES

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**Office of International Relations / Büro für Internationale Beziehungen**

University of Graz, Universitaetsplatz 3, A-8010 Graz

Tel.: +43-316-380-12 49, Fax-DW: 91 56,

[international@uni-graz.at](mailto:international@uni-graz.at), <http://international.uni-graz.at/en>

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**ERASMUS, UTRECHT Network, SEN, CEEPUS, Erasmus Mundus Action 2**

Anja Hoffmann, PhD (380-12 46), [anja.hoffmann@uni-graz.at](mailto:anja.hoffmann@uni-graz.at)

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**ISEP, MAUI, AEN, Joint Study, Best of South-East, Go Styria,  
Erasmus Mundus Action 2**

Christa Grassauer; M.A. (380-12 54), [christa.grassauer@uni-graz.at](mailto:christa.grassauer@uni-graz.at)

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**Housing Office / Austrian Exchange Service (OeAD)**

Claudia Arnez

Steyrergasse 5, A-8010 Graz

Tel.: +43-316-31 87 84, Fax: +43-316-32 47 59

[claudia.arnez@oead.at](mailto:claudia.arnez@oead.at), [www.housing.oead.at](http://www.housing.oead.at)

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**Admissions Office / Studien- und Prüfungsabteilung**

Universitaetsplatz 3, A-8010 Graz

Tel.: +43-316-380-11 62, Fax: +43-316-380-91 05, [zulassung.international@uni-graz.at](mailto:zulassung.international@uni-graz.at)

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**Student Union (ÖH) / Erasmus Student Network (ESN)**

Schubertstraße 6a/1/5, A-8010 Graz

Tel.: +43-316-380-29 63, Fax: +43-316-380-92 00

[international@oehunigraz.at](mailto:international@oehunigraz.at), <http://oehweb.uni-graz.at/international/>,  
<http://erasmus.oehunigraz.at>

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**Health insurance / Steiermärkische Gebietskrankenkasse**

Josef-Pongratz-Platz 1, A-8010 Graz, Tel.: +43-316-80 35-0, [www.stgkk.at](http://www.stgkk.at)

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**Travel agency / STA Travel Shop Graz**

Raubergasse 20, A-8010 Graz, Tel.: 82 62 62-0, [graz@statravel.at](mailto:graz@statravel.at), [www.statravel.at](http://www.statravel.at)

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**Tickets for concerts / Zentralkartenbüro**

Herrengasse 7, A-8010 Graz, Tel.: +43-316-83 02-55, [www.zkb.at](http://www.zkb.at)

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**Box office / Theaterkasse**

Kaiser-Josef-Platz 10, A-8010 Graz, Tel.: +43-316-80 00

[tickets@buehnen-graz.com](mailto:tickets@buehnen-graz.com), [www.theater-graz.com](http://www.theater-graz.com)

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