



Data Protection Declaration

As joint controllers, the members of the Arqus European University Alliance (University of Bergen, University of Granada, University of Graz, Leipzig University, University of Lyon¹, University of Padua, Vilnius University) take data protection very seriously and will treat your personal data confidentially and in accordance with the legal requirements. This Data Protection Declaration is designed to inform you in accordance with Articles 12 and 13 of the General Data Protection Regulation (GDPR) of how and why the Arqus European University Alliance will process your personal data, the legal basis for this, and of your rights associated with the processing of personal data.

Purpose and legal basis for the data processing:

1. For the purpose of quarterly reporting, preparing interim and final reports as well as the external audit at the end of the funding period, the following personal data of those who are responsible for the content-related implementation of the work plan and who represent the University of Graz in the individual committees of the University Alliance are processed:
 - surname(s),
 - first name(s),
 - university degree,
 - telephone number,
 - job description,
 - personnel category,
 - salary details.
2. For the purpose of organising and implementing activities, events and mobility measures, the following personal data of students and employees of the University of Graz are processed within the framework of the Arqus European University Alliance:
 - surname(s),
 - first name(s),
 - university degree,
 - e-mail address,
 - nationality,
 - employment relationship at the University of Graz,
 - telephone number,
 - mobility period,
 - partner university to be visited.

¹ *Université Claude Bernard Lyon 1, Université Jean Moulin Lyon 3, Université Jean Monnet at Saint-Etienne*





In addition, the following personal data of students are collected under the sole responsibility of the University of Graz in order to process the related scholarship:

- gender,
 - date of birth,
 - account details,
 - mailing address.
3. For the purpose of public relations within the Arqus consortium (e.g. videos, podcasts, academic debates), the following personal data of students and employees of the University of Graz as well as external persons are processed within the Arqus European University Alliance:
- surname(s),
 - first name(s),
 - organisational unit,
 - image,
 - sound,
 - content details.

The legal basis for the data processing operations is:

- the legitimate interest of the Arqus European University Alliance in the fulfilment of the funding contracts and the associated transmission of the necessary data to the funding parties (Article 6 (1) (f) GDPR),
- the fulfilment of the contract or the implementation of pre-contractual measures within the scope of the application process or, subsequently, for handling the mobility measures (Article 6 (1) (b) GDPR),
- the legitimate interest of the Arqus European University Alliance when implementing events and activities (Article 6 (1) (f) GDPR),
- the fulfilment of a legal obligation in connection with any transmission to the respective competent bodies for the purpose of control and audit tasks (Article 6 (1) (c) GDPR),
- the legitimate interest of the Arqus European University Alliance in quality assurance and increasing mobility as well as for public relations and statistics (Article 6 (1) (f) GDPR).

Storage period:

- If there is a contract or a legal obligation: we store your personal data for as long as required to process the project “Arqus – European University Alliance” or for the fulfilment of the legal obligation. Aside from this we only store your data if there are statutory retention periods for this or if the limitation periods related to potential legal claims are open.





- When we have a legitimate interest: we process the data for as long as required to safeguard the legitimate interests or until a (justified) withdrawal is requested.

Transmission of your personal data:

In principle, your data will be processed within the Arqus European University Alliance (University of Bergen, University of Granada, University of Graz, University of Leipzig, University of Lyon, University of Padua, Vilnius University) and forwarded to the bodies responsible for control and audit tasks: Education, Audiovisual and Culture Executive Agency (EACEA) and Research Executive Agency (REA).

(Please also read the privacy policy of the European Commission https://ec.europa.eu/info/privacy-policy_en)

If necessary, your personal data may be forwarded to the bodies responsible for control and audit tasks under Community and Austrian law (e.g. European Anti-Fraud Office [OLAF], European or Austrian court of auditors).

Depending on the purpose, your data will be transmitted to the following recipients:

- the coordinating university of the Arqus European University Alliance (University of Granada),
- the Arqus partner universities,
- the European Commission, the Education, Audiovisual and Culture Executive Agency and the Research Executive Agency,
- the National Agency in the case of Erasmus+ mobility periods,
- external audit bodies.

For the purpose of fulfilling the funding contract with OeAD-GmbH (the Austrian Agency for International Cooperation in Education and Research), the following personal data of project staff members as well as participants of events and mobility measures are transmitted to OeAD-GmbH:

- surname(s),
- first name(s),
- university degree,
- telephone number for work,
- job description,
- personnel category,
- salary details,
- employment relationship at the University of Graz,
- department at the University of Graz,
- mobility period,





- partner university to be visited.

Detailed information on the processing of data by the OeAD is available at <https://www.oead.at/datenschutz> (in particular section 12).

For the purpose of fulfilling the funding contract with the City of Graz, the following personal data of employees and participants of events and mobility measures are transmitted to the City of Graz:

- surname(s),
- first name(s),
- university degree,
- e-mail,
- telephone number for work,
- department at the University of Graz,
- mobility period,
- partner university to be visited.

Your rights:

Where the processing of your personal data is concerned, you have the following rights at all times with regard to the Arqus European University Alliance and the University of Graz (e-mail address: arqus@uni-graz.at); these rights can be exercised by sending an e-mail to:

- the right of access to the personal data in question (Article 15, GDPR),
- the right to rectification (Article 16, GDPR) or erasure (Article 17, GDPR) or restriction of processing (Article 18, GDPR),
- the right to data portability (Article 20, GDPR),
- the right to object (Article 21, GDPR),
- the right to withdraw consent (Article 7 (3), GDPR), which shall not affect the lawfulness of processing based on consent before its withdrawal.

You also have the

- the right to lodge a complaint (Article 77, GDPR),

which should be addressed to the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, telephone: +43 1 52 152-0, e-mail: dsb@dsb.gv.at, as the relevant regulatory authority.

In principle, the university at which the data subject is enrolled or employed is responsible for exercising the rights of the data subject within the framework of shared responsibility. Your request in this regard will therefore be forwarded to the respective partner university, if applicable.





Our contact details are:

At the University of Graz:

Rector's Office, Universitätsplatz 3/I, 8010 Graz, e-mail: arqus@uni-graz.at

Our data protection officer can be contacted at: dsba@uni-graz.at

At the University of Bergen:

University Director's Office, Postboks 7800, 5020 Bergen, e-mail:

personvernombud@uib.no

At the University of Granada:

Secretaría General, Hospital Real, Avda. del Hospicio, s/n, 18071 Granada, e-mail:

delegadapd@ugr.es / protecciondedatos@ugr.es

At Leipzig University:

Abteilung Anwendungen, Neues Augusteum 10, 04109 Leipzig, e-mail: [dsb@uni-](mailto:dsb@uni-leipzig.de)

[leipzig.de](mailto:dsb@uni-leipzig.de)

At the University of Lyon:

Université de Lyon, 92 rue Pasteur, 69361 Lyon cedex 07, Lyon, e-mail: [dpo@universite-](mailto:dpo@universite-lyon.fr)

[lyon.fr](mailto:dpo@universite-lyon.fr)

At the University of Padua:

University of Padua, Via 8 Febbraio 2, 35122 Padova, e-mail: privacy@unipd.it

At Vilnius University:

Vilnius University, 3 Universiteto St., 01513 Vilnius, e-mail: dap@vu.lt

