

**Application for a
David Herzog Fund visiting professorship**

1. Information on the applicant institution:

Institution:

Applying organisational unit:

Address:

E-mail:

Tel.:

http:

Contact person at the applicant institution:

Surname:

First name:

Academic degree(s):

Address:

E-mail:

Tel.:

http:

2. Information on the visiting professor:

Surname:

First name:

Academic degree(s):

Address:

E-mail:

Tel.:

http:

Institution:

Duration of professorship: from _____ to _____

3. Information for (co-)financing of the project:

A financial plan must be enclosed for the project, which, in addition to the exact list of costs, also details a description of the planned funding, for example own contributions and subsidies from other legal entities.

Amount requested from DHF:

4. Submission:

In order to submit an application for a **David Herzog Fund visiting professorship**, the applicant must submit the following documents to the DHF:

- **Application form** (completed and signed)
- **Publication-ready abstract (max. 3500 characters)**
- **Publication-ready image with secured image copyright (.jpg)**
- **Financial plan (see point 3)**
- **Curriculum vitae of the applicant and the visiting professor**
- Description of the **course** and the **lecture**, as well as their **integration into the academic environment** of the applicant

All documents must be sent combined in one file
(Antragsformular_DHF_Gastprofessur_Name_des_Antragstellers.pdf) to
dhf.stmk@uni-graz.at zu senden.

5. Declaration:

The above information is true and complete. The DHF is given authorisation to obtain and check the data necessary to process the application.

Place, date:

Signature:

Clarifications for the applicant

- The statutes of the DHF form the basis for funding.
- In particular, applicants must include financing plans and announce by whom and in what amount funds have already been procured for the same project, or at which institutions funding was applied for or is going to be applied for.
- In each individual case, the amount of the grant is based on the tender guidelines and other special circumstances . There is no legal entitlement to funding from the DHF.
- The DHF management board ultimately decides on applications for grants.
- Within six months of the project being implemented, the DHF must be provided with documents proving that the project funds have been used as intended, as well as a detailed report on its content including images (5–10 pages, secured image copyrights).
- The applicant undertakes to repay the granted amount in the event of improper use.
- The applicant undertakes to visibly attach the DHF logo as a sponsor to the project result. If used on a website, the logo must be link to the DHF homepage.
- The applicant undertakes to provide the DHF with project reports including images, specimen copies and other project-relevant materials.
- In the event of a grant being made, the applicant agrees to publication of the information on the funded project (name of the grant recipient, project title, abstract and image) on the DHF website.