

## Data Protection Declaration

The partners (Medical University of Graz, Graz University of Technology, University of Graz) in the BioTechMed-Graz research cooperation project take data protection very seriously and will treat your personal data confidentially and in accordance with the statutory regulations.

This Data Protection Declaration is designed to inform you in accordance with Articles 12, 13 and 14 of the General Data Protection Regulation (GDPR) of how and why we process your personal data, the legal basis for this, and of your rights associated with the processing of personal data by the partners of BioTechMed-Graz within the scope of the BioTechMed-Graz research cooperation project.

### **Purpose, scope and legal basis of our data processing:**

#### 1) Administration of project members:

If you are a project membership promotor or project member we process the following data provided by you in the admission form:

- First name and surname
- Open Researcher and Contributor ID (ORCID)
- Title
- Job type
- Organisational and/or institutional affiliation
- Business address
- E-mail address
- Specialist department
- Workgroup name
- Information on contractual research projects
- Publication details
- Cooperation details
- Work focal points

We process this data for the purposes of implementing the admission procedure, or of administering the project membership following admission based on your consent as stated in your registration form (Article 6 (1) (a) GDPR).

#### 2) Event management:

For the purposes of planning and organising events we process the following personal data provided by you yourself as a participant during the registration process for the event:

- Form of address
- First name and surname
- Title (optional)
- E-mail address
- Organisational affiliation

We process this data as part of our efforts to fulfil the event contract and/or to implement pre-contractual measures (pursuant to Article 6 (1) (b) GDPR).

For the purposes of planning and organising events we process the following personal data provided by you yourself as a contributor:

- Form of address
- First name and surname
- Title (optional)
- Organisational affiliation
- Title of lecture

We process this data as part of our efforts to fulfil the contract and/or to implement pre-contractual measures (pursuant to Article 6 (1) (b) GDPR).

We also process your brief biography and your photo for the purposes of planning and organising the events, assuming that you have opted to provide them to us. We process this data based on your consent which you have sent us through informed and active transmission.

### 3) Public relations:

The partners of BioTechMed-Graz produce photos within the scope of events. These photos are published as needed for public relations and in order to illustrate our activities on central university media channels (such as the main website of BioTechMed-Graz, individual Uni websites, institute or centre websites, in university magazines such as "UNIZEIT", etc.).

The photos are processed (optionally with the name, title, role of the person depicted) for public relations purposes and in order to illustrate BioTechMed-Graz's activities and to keep the public informed of the Universities' efforts to fulfil their missions.

We may also publish photos on social media platforms (e.g. Facebook, Instagram) based on your consent.

### 4) E-mail/postal distribution lists:

We process the following personal data so you can receive electronic and/or postal information on events as part of the research cooperation project:

- Form of address
- First name and surname
- Role
- Mailing address
- E-mail address

This data is processed based on our legitimate interests (Article 6 (1) (f) GDPR) as an employer in keeping our relevant active employees informed, as well as our duty to provide continuing education as enshrined in the Universities Act (UG) 2002, particularly for university graduates and for educators, as well as in order to keep the public informed of the Universities' efforts to fulfil their missions.

### 5) Processing of applications for funding:

If you submit an application for funding as a project member then we process the data provided in the application, including in particular:

- First name and surname
- Title
- Organisational and/or institutional affiliation
- Mailing address
- E-mail address
- Open Researcher and Contributor ID (ORCID)

- Information on contractual research projects
- Publication details
- Patent details
- Certificates
- CV
- Description of the research project
- Project costs (including staff costs)

This data is processed for the purposes of reviewing and evaluating the application, and subsequently optionally in order to process the funding based on fulfilment of the funding agreement and/or in order to implement pre-contractual measures (Article 6 (1) (b) GDPR).

6) Reporting, quality management and monitoring of success:

As a project member, we process your personal data including in particular:

- First name and surname
- Title
- Organisational and/or institutional affiliation
- Mailing address
- E-mail address
- Open Researcher and Contributor ID (ORCID)
- Information on contractual research projects
- Publication details
- Patent details

This data is processed for the purposes of reporting, quality management and monitoring of success within the research cooperation project, based on our legitimate interest in fulfilling these aims.

**Storage period:**

In the case of a contract: we store your personal data for as long as required to process the contract (in particular event contracts, funding agreements). Aside from this we only store your data if there are statutory retention periods for this or if the limitation periods related to potential legal claims are open.

Based on consent: any data which we process from you based on consent remains stored until you withdraw your consent/is erased once the event is over. Aside from this, only your personal data that is absolutely required as evidence of your consent or your withdrawal will be stored for a period of 3 years from the time of your withdrawal of consent.

In the event of a legitimate interest: we process the data for as long as required to safeguard the legitimate interests or until a (justified) objection is raised.

**Transmission of your personal data:**

Your data will generally only be processed among the partners of the BioTechMed-Graz research cooperation project, although it may be provided to external reviewers in order to “process funding applications” in accordance with the application guidelines for transmission of project applications.

**Your rights:**

You may assert the following rights at any time in connection with the processing of your personal data against BioTechMed-Graz Office, Mozartgasse 12, 8010 Graz, e-mail address [office@biotechmedgraz.at](mailto:office@biotechmedgraz.at):

- right of access to the personal data in question (Article 15 GDPR),
- right to rectification (Article 16 GDPR) and erasure (Article 17 GDPR) or to restriction of processing (Article 18 GDPR),
- right to data portability (Article 20 GDPR),
- right to object (Article 21 GDPR),
- right to withdraw consent (Article 7 (3) GDPR), which shall not affect the lawfulness of processing based on consent given before the withdrawal.

You also have the

- right to lodge a complaint (Article 77 GDPR),

which should be addressed to the Austrian Data Protection Authority, Wickenburggasse 8, 1080 Vienna, telephone: +43 1 52 152-0, email: [dsb@dsb.gv.at](mailto:dsb@dsb.gv.at), as the relevant regulatory authority.

#### **Our contact details:**

Our contact details are: BioTechMed-Graz Office, Mozartgasse 12, 8010 Graz E-mail address [office@biotechmedgraz.at](mailto:office@biotechmedgraz.at)

Our data protection officers can be contacted at: [dsba@uni-graz.at](mailto:dsba@uni-graz.at)

- Medical University of Graz: [office.datenschutz@medunigraz.at](mailto:office.datenschutz@medunigraz.at)
- Graz University of Technology: [datenschutzbeauftragter@tugraz.at](mailto:datenschutzbeauftragter@tugraz.at)
- University of Graz: [dsba@uni-graz.at](mailto:dsba@uni-graz.at)