

At the University of Graz, researchers and students work across a broad disciplinary spectrum to enlarge our knowledge, and find strategies to deal with challenges our society is confronted with and to shape tomorrow's world. The University of Graz is a place which combines high quality academic research and teaching, where achievement is rewarded, careers are promoted, and social diversity is encouraged – all within a modern, award-winning working environment. Our motto: We work for tomorrow. Join us!

The Institute of Romance Studies is looking for a

### **University Assistant without doctorate**

(30 hours a week; fixed-term employment for the period of 4 years; position to be filled as of March 1<sup>st</sup> 2021 )

#### **Your duties**

- Academic examination of Spanish-language literatures/French-language literatures in the Romance-speaking world
- Conception, development and completion of a doctoral dissertation in Romance literary/cultural studies
- Participation in research projects and in the academic organization
- Independent research (publication of journal articles, participation in conferences, talks, reviews)
- Independent teaching of courses in Romance literary and cultural studies and supervision of students
- Participation in examinations at the Institute of Romance Studies
- Academic administrative tasks: e.g. in the departmental library, website, evaluation measures

#### **Your profile**

- Completed degree in Romance Studies (Diplom, Magister, Master's, Romance Studies with Education); a specialisation in literary studies is preferable
- Doctoral topic in Romance Literary/Cultural Studies
- Excellent language competence in Spanish
- Good language competence in a further Romance language (preferably French)
- Excellent language competence in German, if not L1 (native language level)
- Initiative and creativity
- Reliability, dedication and diligence
- Good communication and team skills
- Openness for flexible (including digital) teaching formats in university teaching

#### **Our offer**

##### **Classification**

Salary scheme of the Universitäten-KV (University Collective Agreement): B1

##### **Minimum salary**

The minimum salary as stated in the collective agreement and according to the classification scheme is EUR 2196.80 gross/month. This minimum salary may be higher due to previous employment periods eligible for inclusion and other earnings and remunerations.

We offer you a job with a lot of responsibility and variety. You can expect an enjoyable work climate, flexible work hours and numerous possibilities for further education and personal development. Take advantage of the chance to enter into a challenging work environment full of team spirit and enthusiasm for your job.

Application Deadline: **December 16<sup>th</sup> 2020**

Reference Number: **MB/12/99 ex 2020/21**

The University of Graz strives to increase the proportion of women in particular in management and faculty positions and therefore encourages qualified women to apply.

Especially with regard to academic staff, we welcome applications from persons with disabilities who meet the requirements of the advertised position.

If you are interested, please submit your application documents (CV, certificates, etc.) before the stated deadline. Make sure to indicate the reference number on your application to:

[bewerbung@uni-graz.at](mailto:bewerbung@uni-graz.at)

We kindly ask you to submit written considerations for your PhD Thesis with your application (max. 5 pages).