

Institut für Anglistik/Amerikanistik
ESAA

Writing a bibliography

Aims of this presentation

- Whenever you write a term paper, academic essay or article you must include a **bibliography**, which states the **sources** (books, articles, web sites etc.) you refer to or have consulted.
- The purpose of this PowerPoint presentation is to guide you through the various steps of writing such a bibliography.

Types of entries

Before you write a bibliography entry, you must decide what kind of work you are citing. For example:

- **Book + author(s)** who wrote the whole book
- **Book + editor(s)** – i.e. a book containing chapters written by several people and collected and introduced by the editor(s)
- **Author of one chapter** in a book
- **Author of an article** in an academic journal
- **Website**

Note that special care is needed when writing a bibliography in connection with **English literature** since literary works are often included in anthologies or in revised editions (see page 10).

Basic Information:

All bibliography entries contain at least the following information:

- Author: Peter Skehan
- Title: A Cognitive Approach to Language Learning
- Publisher: Oxford University Press
- Place of publication: Oxford
- Year of publication: 1998

This information is listed in the following order:

Surname, first name, year, book title, place, publisher

comma

brackets

Write the book title in italics

Skehan, Peter (1998). *A Cognitive Approach to Language Learning*. Oxford: Oxford University Press.

colon

Full stops

Remember the punctuation!!

Books/authors: additional information

Sometimes you will add **additional information** – e.g. a new edition of a book

Date of first and most recent edition

Butzkamm, Wolfgang (1989/2002). *Psycholinguistik des Fremdsprachenunterrichts*. 3. Auflage. Tübingen: A. Francke.

Show which edition you have consulted

Book editor(s)

Some books consist of a collection of chapters, articles or stories written by **different people**. In this case the book does not have an author but an **editor or editors**, who collected the contributions and wrote an introduction.

eds. = editors not authors



Harris, Roy and Talbot Taylor, eds. (1989). *Landmarks in Linguistic Thought*. London: Routledge.

Chapter in a book

You may wish to refer to a **single chapter** in a book written by someone who did not edit the whole book.

Chapter title – inverted commas

Author of chapter

Book editor – first + surname

Schmidt, Richard (2001). "Attention". In: Peter Robinson, ed. *Cognition and Second Language Instruction*. Cambridge: Cambridge University Press. 3-32.

Title of book - italics

Pages of chapter

Article in an academic journal

You may refer to an article written in an academic journal.

Author of article

Article title – inverted commas

Selinker, L. (1972). "Interlanguage". *IRAL* 10: 209-231.

Title and number of journal - italics

Pages of article

Literary works: anthologies

If a poem/short story/play is included in an anthology, various details about both the author and editor are needed.

Anthology published in this year

Play written in this year

Author of play

Title of play

**Orton, Jo (1980). "Entertaining Mr. Sloane" [1964].
In: *Orton - The complete plays*. Ed. John Lahr.
London: Eyre Methuen. 63-151.**

Title of anthology

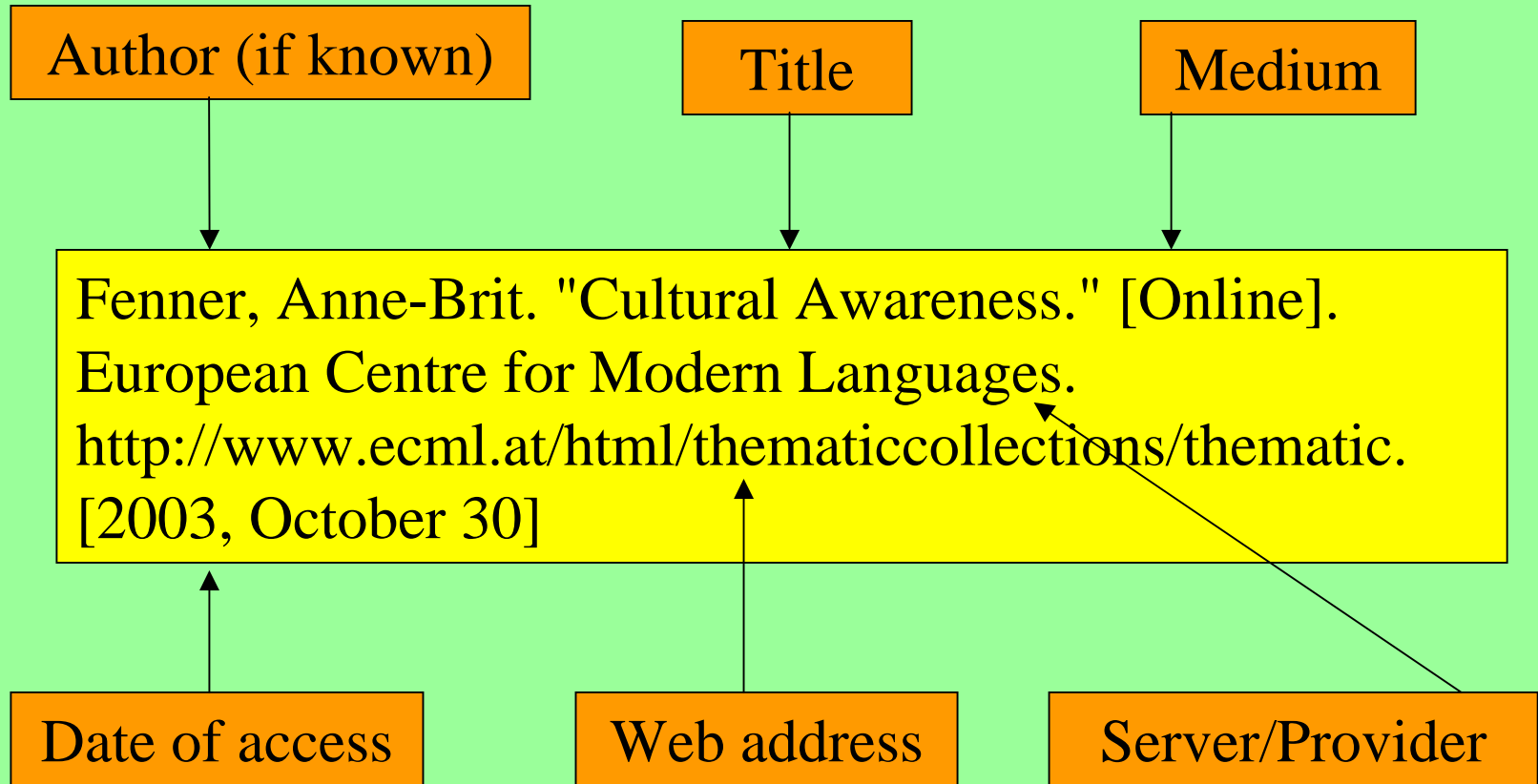
Editor of anthology

Dictionary and encyclopedias

In this case there is no author's name. Put the title of the reference work before the date of publication.

Longman Dictionary of Contemporary English (2003).
London: Longman.

Internet sources



Institut für Anglistik/Amerikanistik version

- Note that there are **different** ways of writing a bibliography – as you will see when you consult books and journals. The form described in this presentation is the one you will be expected to use when writing papers at **our Institute**.
- This presentation has dealt with only the most common types of entry. For a more detailed description, consult the **style sheets (Zitierregeln)**, which can be downloaded from the Anglistik home page:
<http://www-gewi.kfunigraz.ac.at/ed/>