



Joint Study - Fact Sheet 2021/2022

Name of the institution	UNIVERSITÄT GRAZ
Visiting & post address	Universitätsplatz 3 A-8010 Graz Austria/Europe
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Legal Representative for bilateral agreements	Professor Dr. Petra Schaper-Rinkel, Vice-Rector for Digitalisation
Website	http://www.uni-graz.at/en/

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Websites	International Office Website Incoming Website

	Winter semester (W)	Summer semester (S)
Planning your trip & Arrival	Planning the trip and arrival: make sure you arrive in time for the welcome events, in case you sign up for the German course in time for the start of the German course.	
Pre-semester German Course	3 weeks in September	3 weeks in February
Welcome Week	Welcome Week sessions are NO walk-in sessions , they are MANDATORY and include sessions about orientation / registration / course system / residence permit / health insurance.	
	Welcome Week I Beginning of September Welcome Week II Around Mid-September	Welcome Week Around Mid-February
Academic Calendar lecture period	Beginning of Oct – end of Jan	Beginning of March – end of June

Nomination	<p>Nomination via Mobility-Online including the following information:</p> <ul style="list-style-type: none"> • <i>first and last name as it appears in the passport,</i> • <i>student's date of birth</i> • <i>student's email address,</i> • <i>semester/s student is nominated for,</i> • <i>field/s and level of study</i> <p>Nomination deadlines: 1st May for the winter semester / whole academic year 1st October for the summer semester</p>
Application	<p>Nominated students will receive an access code for the application tool and complete the entire application incl. all uploads in the application tool!</p> <p>Application deadlines: 1st June for the winter semester / academic year 1st November for the summer semester</p>
Acceptance	<p>After having completed the online application process, students will receive an online generated Acceptance Letter and a Visa/Residence Permit Letter (if required).</p>

Fields of Study	<p>University of Graz is a public university with an enrolment of 31.100 students and a strong international profile offering more than 120 BA, MA and PhD degrees which are open to exchange students (except for a few restrictions – see below). http://studien.uni-graz.at/en/degree-programmes/</p> <p>Focus: The university's regional focus on South-Eastern Europe is one of the defining factors throughout all areas of study.</p> <p>Co-enrollment: A unique cooperation with the Technical University of Graz (TUG) as well as Kunstuniversität Graz (KUG) allows students to co-enroll at TUG and/or KUG at no extra cost (TUG and KUG transcripts available). A min of 50 % of courses during the exchange must be taken at University of Graz.</p>
Course information English-taught courses	<p>→ Online course guide → Guidelines for course system → Search for English-taught courses</p>
Restrictions	<p>Pharmacology as well as Joint Degree Programs are NOT open to exchange students.</p> <p>Lab placements are generally difficult and cannot be guaranteed.</p> <p>An application for translation/interpretation/transcultural communication with German is only possible if students are enrolled in a translation/interpretation degree at their home university.</p>
Early exams / Alternative exam modes	<p>CANNOT BE GUARANTEED!! Please note that each professor decides for his/her course whether early exams / alternative exam modes are possible. It is the student's responsibility to contact each professor as early as possible in the application process and definitely before finalizing travel plans in case they need to return to their home universities before the end of the exchange semester at Uni Graz.</p> <p>Early exams are <u>NOT available</u> for lecture-type courses at the Faculty of Business and of the field of English and American Studies. For other types of courses such as pro-seminars, seminars professors have the last say.</p>

Housing	<p>Students can apply for housing either via the housing office of the Austrian Exchange Service (OeAD) or at the different dorms directly. For deadlines of housing applications at the individual dorms, please check the respective websites. Information on living expenses can be found in the welcome guide.</p> <p>→ https://international.uni-graz.at/en/incoming-exchange/exchange-students/ >> Living in Graz</p> <p>→ OeAD Housing Options → Student Hostels</p>
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Language Requirements	<p>University of Graz recommends language level B2 in German in order to take full advantage of the mobility. Students who will only take courses in English must have B2 English knowledge.</p> <p>Students who will only take courses in English must check whether they can find enough English-taught courses to fulfill their home university's credit requirements.</p>
Language courses	<p>3-week German Intensive Language Courses (6 ECTS credits incl. in transcript) are offered in September and February before the start of the semester at a reduced fee. Also, German courses during the semester are offered.</p> <p>Further information on the Website of Treffpunkt Sprachen</p>
Buddy program	<p>Buddies are Austrian students interested in supporting international exchange students as unpaid volunteers during their time in Graz (pick-up service, support in practical matters, etc.).</p> <p>Further information on the ESN Website.</p>
Students - special needs	<p>The Disability Resource Center is the central information and contact point:</p> <p>Further information on the Website of the Disability Resource Center.</p>
Health & Safety Policy	<p>The compulsory student union fee includes liability and accident insurance (way to and from the university as well as on campus). This does, however not replace full health insurance coverage for the exchange stay.</p> <p>Safety facilities and trainings are provided in specific departments where applicable (e.g. labs).</p>
Health Insurance	<p>All EU/EEA students need to bring their European health insurance card to Austria as it will be valid during their stay in Graz.</p> <p>All non-EU/EEA exchange students nominated for 2 semesters are required by law to register for Austrian health insurance upon arrival (assistance and more information available during the mandatory WELCOME WEEK). Austrian health insurance is offered for currently approx. € 62,- per month. This insurance will not cover the student's journey to Graz including medical evacuation and repatriation – the student has to make sure s/he purchases travel insurance accordingly.</p> <p>Non-EU/EEA exchange students nominated for 1 semester are free to choose their insurance as long as this insurance is in accordance with the requirements for an Austrian visa application. For details students have to contact the Austrian embassy in their country of residence. The insurance must also cover their journey to Graz including medical evacuation and repatriation.</p>
Visa & Residence Permit	<p>For detailed information see: https://oead.at/en/to-austria/entry-and-residence/Student_jobs_available/allowed? Visa regulations make finding a job very difficult (unless students also hold an EU passport). Graz University has no facilities to help secure a job. Students should NOT rely on getting a job in Graz when budgeting their exchange!</p>
Transcripts	<p>University of Graz no longer issues paper transcripts. Students are expected to initiate and download their electronically signed transcript from their UNIGRAZonline account themselves within the timeframe of their enrollment.</p> <p>Transcripts can be verified online via the following link: https://www.signatur.rtr.at/en/vd/Pruefung</p> <p>Instructions for both transcripts download and verification are available on the incoming website: https://international.uni-graz.at/en/incoming-exchange/exchange-students/ >> Transcript of Records</p>
ECTS & Grading system	<p>The student workload consists of the time required to complete all planned learning activities, i.e. contact hours (lectures, seminars etc.) and private study (preparation for exams, writing of paper, reading etc.): 1 ECTS credit = 25 hours.</p> <p>Each semester is comprised of 15 teaching weeks, therefore a course indicated as a 1-hour course in the online system equals 15 contact hours, a 2-hour course equals 30 contact hrs etc. For exchange students we consider a range between 24 to 30 ECTS per semester as a full-time study load.</p> <p>Assessment: The method of assessment varies between subjects. Details can be found in the online course description of each course. Students are permitted to resit exams on site during the timeframe of their enrollment according to the study law regulations (Studienrechtliche Bestimmungen). Students are not</p>

entitled to alternative exam dates or exam modes. The decision about any such arrangements lies with the relevant professor.

Grade		US Grade recom mend ation
1 = Sehr Gut	Excellent: outstanding performance	A
2 = Gut	Good: above the average standard but with some errors	A-/B+
3 = Befriedigend	Satisfactory: generally sound work with a number of notable errors	B-
4 = Genügend	Sufficient: performance meets the minimum criteria	C
5 = Nicht Genügend	Unsatisfactory: substantial improvement necessary; requirement of further work	F