# **Data Protection Declaration**

The University of Graz takes data protection very seriously and will treat your personal data confidentially and in accordance with the legal requirements.

This Data Protection Declaration is designed to inform you, as an mobility student at the University of Graz in accordance with Articles 12 and 13 of the General Data Protection Regulation (GDPR), about how and why we will process your personal data, the legal basis for this, and about your rights regarding this data processing by the University of Graz, Universitätsplatz 3, 8010 Graz.

## Purpose and legal basis of data processing:

We pass your insurance application on to ÖGK and thus process your personal data indicated in the application as well as the enclosures (passport, Meldebestätigung, enrollment confirmations) which form part of the application.

The legal basis for this processing is your signed authorization commissioning the university to pass on your insurance application, thus the performance of the contract or in order to take steps prior to entering into the contract pursuant to Art. 6. §1(b) GDPR.

Since the processing of your personal data is necessary for the performance of the contract or in order to take steps prior to entering into the contract, not providing the data leads to the contractual service (passing on ÖGK application to ÖGK) not being performed.

#### **Duration of storage:**

Your personal data will be stored until the end of your stay. In addition, we will store your data if there are statutory retention periods or if the statute of limitations regarding potential legal claims is still open.

#### Transmission of your personal data:

Your insurance application will be duly passed on to ÖGK. Furthermore, your data will only be processed within the university.

# Your rights:

Where the processing of your personal data is concerned, you have the following rights at all times with regard to the University of Graz as controller; these rights can be exercised by emailing: <a href="mailto:international@uni-graz.at">international@uni-graz.at</a>

- the right of access to the personal data in question (Article 15, GDPR),
- the right to rectification (Article 16, GDPR) or erasure (Article 17, GDPR) or restriction of processing (Article 18, GDPR),
- the right to data portability (Article 20, GDPR),
- the right to object (Article 21, GDPR),
- the right to withdraw consent (Article 7(3), GDPR), which shall not affect the lawfulness of processing based on consent before its withdrawal.

#### You also have the

- right to lodge a complaint (Article 77, GDPR),

which should be addressed to a Data Protection Authority, in Austria this is the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, telephone: +43 1 52 152-0, email: dsb@dsb.gv.at.

### Our contact details:

Our contact details are: University of Graz, Office of International Relations, Universitätsplatz 3, 8010 Graz, email: <a href="mailto:international@uni-graz.at">international@uni-graz.at</a>

Our data protection officer can be contacted at: dsba@uni-graz.at