



## Data Protection Declaration

The members of the EAS Consortium (University of Graz, University of Bamberg, Ca' Foscari University of Venice, University of Paris Diderot, University of Pécs, The City College of New York, Jagiellonian University in Kraków and Universitat Autònoma de Barcelona), as joint controllers, take data protection very seriously and treat your personal data confidentially and in accordance with the legal requirements. This Data Protection Declaration is designed to inform (1) you, as an applicant for/student of the European Joint Master's Programme in English and American Studies, as well as (2) referees in accordance with Articles 12, 13 and 14 of the General Data Protection Regulation (GDPR), on the purpose, legal basis, and your rights regarding the processing of personal data by the EAS Consortium.

### **Purpose, scope and legal basis of data processing:**

#### 1. Applicants/Students

We process your personal data indicated in the online application (e.g. personal information, study path) as well as your application documents according to the programme call for the purpose of the application and selection process, admission at the entrance university, mobility semester and the graduation of the European Joint Master's in English and American Studies.

The legal basis for this processing is

- the performance of the contract or in order to take steps prior to entering into the contract in the context of the application process and furthermore the organization and completion of the European Joint Master's Programme in English and American Studies pursuant to Art 6 § 1 (b) GDPR,
- the compliance with a legal obligation pursuant to Art 6 § 1 (c) GDPR in connection with the relevant national law on study regulations,
- the performance of a task carried out in the public interest which is given in the implementation of the double degree programme pursuant to Art 6 § 1 (e) GDPR in connection with the relevant national law,
- the legitimate interest of the EAS Consortium with regard to quality assurance as well as for public relations and statistical purposes, pursuant to Art 6 § 1 (f) GDPR.
- the fulfilment of legal obligations in regards to possible data transfer to the respective competent bodies for the purpose of control and audit duties pursuant to Art 6 § 1 (c) GDPR.

Processing of your data and documents by the EAS Consortium is a necessary step in the evaluation and selection process for the programme. Therefore, not providing the relevant personal data will result in your application not being considered for the programme.

The EAS Consortium will, as far as is reasonably practical, anonymize or pseudonymize all personal data contained in statistics, reports and summaries to minimize the amount of personal data processed.

#### 2. Referees

We process personal data of referees (first name, last name and any other personal data included in the letter of recommendation) submitted by the applicants to the programme and indicated in the letters of recommendation.

The legal basis for this processing is the legitimate interest by a third party, the students to fulfil the application requirements and the legitimate interest of the consortium to choose the most qualified applicants, pursuant to Art 6 § 1 (f) GDPR.



### **Duration of storage:**

- In case of a contract/contractual obligation, legal obligation: Your personal data will be stored as long as necessary for the organization and completion of the European Joint Master's Programme in English and American Studies/to comply with the legal obligation.
- In case of legitimate/public interest: Your data will be processed as long as necessary for the preservation of the legitimate/public interest or until (justified) objection is raised.

In addition, we will store your data if there are statutory retention periods or if the statute of limitations regarding potential legal claims is still open.

### **Transmission of your personal data:**

Your data will be processed within the EAS Consortium (University of Graz, University of Bamberg, Ca' Foscari University of Venice, University of Paris Diderot, University of Pécs, The City College of New York, Jagiellonian University in Kraków and Universitat Autònoma de Barcelona) as necessary to effect the above-mentioned purposes and – where required – transmitted to the competent supervisory bodies for control and audit duties according to Austrian and European law (e.g. European Anti-Fraud Office, European Court of Auditors [ECA] or Austrian Court of Audit, Austrian Federal Ministry of Finance [Transparency Portal]).

Given the location of The City College of New York in the USA, transfer of personal data to a third country, i.e. the USA, is necessary. This transfer to the USA is based on:

- the explicit consent according to Art 49 § 1 (a) GDPR,
- the performance of a contract/implementation of pre-contractual measures taken at the data subject's request according to Art 49 § 1 (b) GDPR,
- the conclusion or performance of a contract concluded in the interest of the data subject between the controller and another natural or legal person according to Art 49 § 1 (c) GDPR,
- important reasons of public interest according to Art 49 § 1 (d) GDPR.

Information about data processing by the City College of New York can be found under the following link: <https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/legal-affairs/policies-procedures/FERPA-2.pdf>

In case of an additional mobility at any other Higher Education Institution, your data will also be transmitted to the respective mobility university. Depending on the respective mobility university, this may also include the transfer of personal data to third countries. This transfer is based on:

- the optional explicit consent to the transfer of personal data to a third country pursuant to Art 49 § 1 (a) GDPR.

Your personal data will also be transferred to mayermayer Informations.Werkstatt, software provider of the Biobs application platform.

### **Your rights:**

Where the processing of your personal data is concerned, you have the following rights at all times with regard to the University of Graz as coordinator of the programme; these rights can be exercised by emailing: [jointdegrees@uni-graz.at](mailto:jointdegrees@uni-graz.at)

- the right of access to the personal data in question (Article 15, GDPR),
- the right to rectification (Article 16, GDPR) or erasure (Article 17, GDPR) or restriction of processing (Article 18, GDPR),



- the right to data portability (Article 20, GDPR),
- the right to object (Article 21, GDPR),
- the right to withdraw consent (Article 7(3), GDPR), which shall not affect the lawfulness of processing based on consent before its withdrawal.

You also have the

- right to lodge a complaint (Article 77, GDPR),

which should be addressed to the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, telephone: +43 1 52 152-0, email: [dsb@dsb.gv.at](mailto:dsb@dsb.gv.at), as the relevant regulatory authority.

In principle, the rights concerned must be asserted at the home university. Your request may therefore be forwarded to the respective consortium partner.

#### **Our contact details:**

- University of Graz, Office of International Relations, Universitätsplatz 3, 8010 Graz, email: [jointdegrees@uni-graz.at](mailto:jointdegrees@uni-graz.at). The data protection officer can be contacted at: [dsba@uni-graz.at](mailto:dsba@uni-graz.at)
- University of Bamberg, Lehrstuhl für Englische Literaturwissenschaft, An der Universität 9, 96045 Bamberg, email: [maeas.englit@uni-bamberg.de](mailto:maeas.englit@uni-bamberg.de). The data protection officer can be contacted at: [datenschutzbeauftragter@uni-bamberg.de](mailto:datenschutzbeauftragter@uni-bamberg.de)
- Ca' Foscari University of Venice, International Relations Office, Dorsoduro 3246, 30123 Venezia, Italy, email: [jointdegree@unive.it](mailto:jointdegree@unive.it). The data protection officer can be contacted at: [dpo@unive.it](mailto:dpo@unive.it)
- University of Paris Diderot, Prof. Francois Vergniolle de Chantal, 8 Place Paul-Ricoeur, 75013 Paris, email: [fdechantal@u-paris.fr](mailto:fdechantal@u-paris.fr). The data protection officer can be contacted at: [sarah.pauloin@u-paris.fr](mailto:sarah.pauloin@u-paris.fr)
- University of Pécs, Prof. Gabriella Vöő, Institute of English Studies, Faculty of Humanities, Ifjúság útja 6, H-7624 Pécs, Hungary, email: [voo.gabriella@pte.hu](mailto:voo.gabriella@pte.hu). The data protection officer can be contacted at: [szoke.gergely@ajk.pte.hu](mailto:szoke.gergely@ajk.pte.hu)
- The City College of New York, Andras Kisery, CCNY Department of English, NAC 6/219, 160 Convent Ave, New York, NY 10031, USA, email: [akisery@ccny.cuny.edu](mailto:akisery@ccny.cuny.edu). Contact for information about data processing: Ken Ihrer, VP of Operations and CIO
- Jagiellonian University in Kraków, dr Anna Paluchowska-Messing, Gołębia 24, 31-007 Kraków, Poland, email: [a.paluchowska-messing@uj.edu.pl](mailto:a.paluchowska-messing@uj.edu.pl). The data protection officer can be contacted at: [iod@uj.edu.pl](mailto:iod@uj.edu.pl)
- Universitat Autònoma de Barcelona, Andrew Monnickendam, Departament de Filologia Anglesa, Bellaterra 08193, Barcelona, Spain, email: [andrew.monnickendam@uab.cat](mailto:andrew.monnickendam@uab.cat). The data protection officer can be contacted at: [protecció.dades@uab.cat](mailto:protecció.dades@uab.cat)