

Data Protection Declaration

The University of Graz takes data protection very seriously and will treat your personal data confidentially and in accordance with the legal requirements. This Data Protection Declaration is designed to inform you as an applicant, as a participant or a lecturer of the *Graz International Summer School Seggau (GUSEGG)* at the University of Graz (organized in cooperation with the Diocese Graz-Seckau and the COMECE – Commission of the Bishops' Conferences of the European Community). In accordance with Articles 12 and 13 of the General Data Protection Regulation (GDPR), your data will be processed and this Declaration explains how and why we will process your personal data, and provides information on your rights regarding this data processing by the University of Graz, Universitätsplatz 3, 8010 Graz, Austria.

Purpose and Legal Basis of Data Processing, and Duration of Storage:

We process your personal data submitted with your online application and your application documents for the *Graz International Summer School Seggau* at the University of Graz, specifically your

Applicant/Participant:

- First Name, Last Name
- Academic Title
- Date of Birth
- Gender
- Country of Birth
- Citizenship
- Country of Permanent Residence
- Postal Address
- Email Address
- Phone Number
- Passport Details (passport number, issuing institution, date of issue, validity)
- Academic Degree
- Study Path (name of institution where you obtained your degree, level of study)
- Date of Issue of the High School Leaving Diploma
- Matrikelnummer
- Visa Information
- Mother Tongue and further Language Skills

Lecturer:

- First Name, Last Name
- Academic Title
- Date of Birth
- Gender
- Country of Birth
- Citizenship
- Country of Permanent Residence
- Postal Address
- Email Address
- Phone Number
- Passport Details (passport number, issuing institution, date of issue, validity)
- Academic Degree
- Study Path (name of institution where you obtained your degree, level of study)
- Visa Information

On the basis of:

- The performance of a contract or in order to take steps at the request of the data subject prior to entering into a contract,
- Your consent given in the online application for the Graz International Summer School Seggau,
- And the legitimate interest of the University of Graz with regard to quality assurance, increasing student mobility, as well as for public relations and statistical purposes.

Duration of Storage:

We will store your data for a maximum of ten years, or as long as required by legal or contract storage periods, or until you withdraw consent. Withdrawing consent does not affect the legality of earlier processing.

Processing of Your Personal Data:

We will process your data within the University of Graz, on basis of the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

This passage only applies if you are accepted as a participant:

We will process and transmit the data to fund-givers and sponsors on basis of the performance of our contract with you on basis of our legitimate interests.

We will share the following data with the *Graz International Summer School Seggau* participants and lecturers of 2019 for the purpose of networking: first name, last name, e-mail address, university, country, field of study on the basis of your consent.

Photos

Please note that this paragraph only applies if you get to participate:

We will take photos during the whole program of the *Graz International Summer School Seggau* and will use the photographic material for the purposes of the University of Graz (e.g. for the website: www.international.uni-graz.at/en/gusegg/) and the final internal report, academic PR materials on basis of our legitimate interests for public relations, visualization of our services in public.

Beyond that, we are publishing the photos on social media (Facebook and Instagram) and using it for external PR materials on the basis of your consent.

Your Rights:

Concerning the processing of your personal data, you have the following rights at all times with the University of Graz as controlling unit and legal entity; these rights can be exercised by emailing to: international@uni-graz.at.

You can ask about:

- The right of access to the personal data in question (Article 15, GDPR),
- The right to rectification (Article 16, GDPR) or erasure (Article 17, GDPR) or restriction of processing (Article 18, GDPR),
- The right to data portability (Article 20, GDPR),
- The right to object (Article 21, GDPR),

- The right to withdraw consent (Article 7(3), GDPR), which shall not affect the lawfulness of processing based on consent before its withdrawal.

You also have the right to lodge a complaint (Article 77, GDPR), which should be addressed to the Austrian Data Protection Authority (the relevant regulatory authority), Barichgasse 40-42, 1030 Vienna, telephone: +43 1 52 152-0, email: dsb@dsb.gv.at.

Our Contact Details:

Our contact details are: University of Graz, Office of International Relations, Universitätsplatz 3, 8010 Graz, Austria, email: international@uni-graz.at

Our data protection officer can be contacted at: dsba@uni-graz.at