



Information on data processing and declaration of consent

Introduction

The Oral History Archive respects your privacy and processes your personal data in accordance with the EU General Data Protection Regulation (GDPR).

Your **personal data** is all information that concerns you. **Processing** is any operation carried out on the data.

In accordance with the **principle of transparency**, this document informs you about the processing of your personal data as required by Art. 12, 13 and 14 of the GDPR.

Who are we and how can you contact us?

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as controller within the meaning of the GDPR.

You can also contact the data protection officer of the University of Graz

MMag. Nadine Probst, dsba@uni-graz.at

For what purpose do we process your data?

Your data will be processed as part of archiving in the Oral History Archive at the Institute of Economic, Social and Business History (hereinafter: OHA):

As part of long-term archiving, interviews are stored in the OHA and made available for any further research projects in the field of social science, cultural studies and history in accordance with the GDPR.

Further information on the oral history archive can be found at

<https://wirtschaftsgeschichte.uni-graz.at/de/forschen/oral-history-archiv/>

What information about you do we collect and process?

The following types of information about you are collected and processed as part of the project

Surname, first name

E-mail address

Age / date of birth

Address

gender

Marital status

Academic background / title

Professional affiliation / professional situation / job title

In addition, the following special categories of personal data are processed:

Political opinions, religious or philosophical beliefs, trade union membership

The data is collected directly from you through

Oral history interview (audio recording)

Legal basis for the processing of your data

The processing of your data is based on your consent (Art. 6.1(a) of the GDPR), which you give by agreeing to this notice.

In exceptional cases, if consent is not a suitable legal basis, your personal data may also be processed on the basis of our legitimate interest in carrying out the project or further research in the context of social science, cultural studies. The processing is then based on Art. 6.1(f) of the GDPR.

How long do we store your data?

Your data will be stored

As long as it is necessary for the fulfillment of the defined research purposes.

Will your data be passed on to third parties?

To protect your privacy, the data is passed on pseudonymized, i.e. without elements that could identify you. It is stored separately and not passed on.

Is your data transferred outside the European Economic Area (EEA)?

Your data will not be transferred outside the European Economic Area.

No profiling or automated decision making

Your data will not be used for profiling or automated decision-making purposes.

Your rights regarding the processing of your data

The GDPR grants you certain rights in relation to the processing of your personal data. These rights include:

- **Access** (Art. 15 of the GDPR): You have the right to obtain confirmation as to whether or not we hold your personal data and information on how we process it. You may also request a copy of your personal data, for which we may charge you a reasonable fee based on administrative costs. To exercise your right of access, please contact us at oh-archiv@uni-graz.at
- **Rectification** (Art. 16 of the GDPR): If your personal data that we process is incomplete or inaccurate, you have the right to request the rectification of this data without undue delay. To exercise your right to rectification, please contact us at oh-archiv@uni-graz.at
- **Erasure** ("right to be forgotten" - Art. 17 of the GDPR): In certain circumstances (e.g. if your data is processed unlawfully or unnecessarily), you may request the erasure of your personal data.
- **Restriction of processing** (Art. 18 of the GDPR): In certain circumstances (e.g. if you dispute the accuracy of your data processed by us or the lawfulness of the

processing), you may request the restriction of the processing of your data. Such data will not be deleted, but can in principle only be processed with your consent;

- **Data portability** (Art. 20 of the GDPR): Under certain circumstances, you may request the transfer of your data to another controller in a structured, commonly used and machine-readable format;
- **Right to object** (Art. 21 of the GDPR): If you have not consented to the processing or this is not required to fulfill a legal obligation, you can object to this at any time, in which case we will no longer process your data.

You also have the right to

Withdraw your consent to the processing of your personal data at any time (Art. 7(3) of the GDPR) by contacting us at oh-archiv@uni-graz.at. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal; you may lodge a **complaint** with a supervisory authority.

Article 89 Safeguards and derogations relating to processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes

(1. Processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes shall be subject to appropriate safeguards for the rights and freedoms of the data subject in accordance with this Regulation. Those safeguards shall ensure that technical and organizational measures are in place to guarantee, in particular, respect for the principle of data minimization. These measures may include pseudonymization where it is possible to achieve these purposes in this way. In all cases where these purposes can be fulfilled by further processing in which the identification of data subjects is not or no longer possible, these purposes shall be fulfilled in this way.