



European Joint Master's Programme in English and American Studies Procedure for issuing Double Degree documents

Entrance university of the graduate...:

1. receives information about the successful completion of the programme.
2. informs the graduate about the procedure to obtain the double degree.
3. issues the double degree diploma and the diploma supplement/transcript of records.
4. provides the graduate with the issued documents.
5. uploads the documents as scan to a shared platform.
6. informs the mobility partner*, provides the link and the required data.

Mobility partner:

7. The mobility partner issues the double degree diploma.
8. The mobility partner provides either the entrance university or the graduate with the documents according to the entrance university's international regulations.
9. The mobility partner uploads the documents to a shared platform.
10. The mobility partner informs the entrance university about the upload.

Entrance university of the graduate:

11. The information on the graduation will be saved in the students' overview on a shared platform by the entrance university.

*If the mobility partner is a degree-awarding partner in the consortium.