UNIVERSITY OF GRAZ

treffpunkt sprachen - Centre for Language, Plurilingualism and Didactics



HOW TO ENTER YOUR DEGREE PROGRAMME

Instructions for Students

Contact

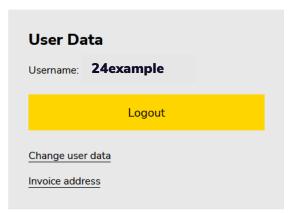
Mag. Alexandra Tzivanopoulos Mag. Alexandra.tzivanopoulos@uni-graz.at Johann-Fux-Gasse 30, 8010 Graz +43/(0)316/380–2699 Monday to Thursday 10 am – 12 pm treffpunktsprachen.uni-graz.at Enter your degree programme (e.g., UB 033 665 Molecular Biology Bachelor's programme) in order to be registered in UNIGRAZonline.

For this purpose, take the following steps:

- **1.** Open our <u>online platform</u> in your browser.
- 2. Log in with your UNIGRAZonline student data.

Login
O Students / Staff (UNIGRAZonline)
 External persons
Registration Forgot your user data: Request password

Once you have logged in, click on 'edit user data' below the 'Log out' button.



4. Scroll down and enter under "degree programme" the degree programme in which you would like to receive ECTSpoints for your language course.

Study Anglis	tik/Amerikanistik
✓ You he	ereby acknowledge that you agree with our <u>Privacy Policy</u> .
e.g., U	B 033 665 Molecular Biology Bachelor's programme
Send	

- After entering all required data, check the box below and click "send".
- **6.** After successfully editing your user data, you will see this message:
 - User data edited successfully!

User data has been changed successfully!

General information: Although we strive to cater to any needs you might have, it is essential to contact us in a timely manner. Please direct your questions of any kind as soon as possible to **alexandra.tzivanopoulos@uni-graz.at.**

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