

## Sophia University Exchange Program -Autumn 2016 / Spring 2017-

As of January 2016

### 1. CONTACT INFORMATION

<b>Office</b>	Office of Global Education and Collaboration
<b>Mailing Address</b>	7-1 Kioi-cho Chiyoda-ku, Tokyo 102-8554 Japan
<b>Website</b>	<a href="http://www.sophia.ac.jp/eng/e_top">http://www.sophia.ac.jp/eng/e_top</a>
<b>Email</b>	overseas@cl.sophia.ac.jp
<b>Telephone</b>	81-3-3238-3521
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<b>Director</b>	Ms. Kazumi SATO
<b>Team Leader</b>	Ms. Tomoe YOSHINO, Ms. Rieko KASAI
<b>Incoming Exchange Students Coordinators</b>	Ms. Nori KAKU, Ms. Kanae TERAHIRA Ms. Chihiro YAMAMOTO
<b>Outgoing Exchange Students Coordinators</b>	Ms. Maki HAYASAKA Mr. Yuya MUKAI

### 2. GENERAL INFORMATION

<b>Overview of the university and the strong points/unique points</b>	<p>Sophia University is a private Catholic Jesuit university founded in 1913 located in the heart of Tokyo, aiming to foster “Men and Women for the Others, with Others”.</p> <ol style="list-style-type: none"> <li>1) 13,000 students (2,000 graduate and 11,000 undergraduate students) from diverse backgrounds</li> <li>2) 550 full-time teaching staff from 21 countries (85% Japanese, 15% International)</li> <li>3) Full degree programs offered in English: Faculty of Liberal Arts, Graduate Program in Global Studies &amp; Graduate Program in Global Environmental Sciences, Faculty of Science and Technology</li> <li>4) Wide variety of Japanese language courses</li> <li>5) Small class size: Student / Teacher ratio of 23:1</li> <li>6) 260 partner universities worldwide (50 countries)</li> <li>7) Centrally located urban campus, in Japan's political and economic hub; easy access to everywhere</li> </ol>
<b>Campus Location</b>	<p>Tokyo, JAPAN</p> <p>It is a walking distance from the National Diet and administrative district, Imperial Palace, National Guest House, etc. and there are many places to see. Shinjuku, one of the most exciting areas in Tokyo, is just 5 minutes' train ride from Yotsuya, the closest station.</p>
<b>Exchange Info website</b>	<a href="http://www.sophia.ac.jp/eng/admissions/exchangeprograms">http://www.sophia.ac.jp/eng/admissions/exchangeprograms</a>
<b>Other useful links</b>	<p>Tokyo City website: <a href="http://www.metro.tokyo.jp/ENGLISH/index.htm">http://www.metro.tokyo.jp/ENGLISH/index.htm</a></p> <p>Information on studying in Japan by JASSO: <a href="http://www.g-studyinjapan.jasso.go.jp/">http://www.g-studyinjapan.jasso.go.jp/</a></p>
<b>Types of Accommodation</b>	<p>Accommodation will be arranged for those in need of the housing in Tokyo. Students wishing to have the housing arranged should complete housing application forms and submit them along with other application documents.</p> <p>There are several housing options;</p> <ol style="list-style-type: none"> <li>1) Sophia Soshigaya International House (Off-campus co-ed dormitory)</li> <li>2) Kasai International House (Off-campus dormitory for Women)</li> <li>3) Wakeijuku (Off-campus dormitory for Men) with two meals</li> <li>4) Azalea House (Off-campus apartment-style co-ed)</li> <li>5) DK-House Matsudo (Off-campus co-ed dormitory)</li> <li>6) DK-House Tokyo Nerima (Off-campus co-ed dormitory)</li> </ol>
<b>Airport Pick Up Service</b>	<p>Exchange students will be met by a Sophia student and be escorted to the accommodation using public transportation on the designated arrival date. The service is available only for students who arranged housing through Sophia.</p> <p>(Each student will need to pay the public transportation expenses.)</p>
<b>Medical Insurance</b>	<p>All exchange students are required to make arrangements for health insurance by themselves. Japanese National Health Insurance is strongly recommended. Students can also obtain a health insurance in their home country that covers medical costs in Japan.</p>
<b>Accident Insurance</b>	<p>Personal Accident Insurance for Students Pursuing Education and Research Cost: 800 JPY/ year (Mandatory)</p>
<b>Visa Requirements</b>	<p>College Student visa or other appropriate visa is required.</p> <p>Accepted exchange students will receive necessary documents for visa application.</p>

### 3. ACADEMIC INFORMATION

\*The particular information for <<German-Japanese Exchange Program>> is stated in red.

<b>Levels of Study</b>	Exchange students can be accepted into Undergraduate/ Graduate programs with full privileges.	
<b>Language of Instruction</b>	English: for the Faculty of Liberal Arts (FLA), the Faculty of Science and Technology (Green Engineering, Green Science), the Graduate Program in Global Studies and Global Environmental Studies, TESOL Japanese: for all the faculties (except for Liberal Arts) and graduate programs (except for Global Studies and TESOL) <b>German and Japanese: for &lt;&lt;German-Japanese Exchange Program&gt;&gt;</b>	
<b>Areas of study available (some areas are undergraduate or graduate level only)</b>	<In English> Liberal Arts (Comparative Culture, International Business and Economics, Social Studies), Science and Technology (Green Engineering, Green Science), Global Studies (Graduate Level - Global Studies), Global Environmental Studies (Graduate Level), TESOL (Graduate Level) <In Japanese> Theology, Philosophy, History, Japanese Literature, English Literature, German Literature, French Literature, Journalism, Education, Psychology, Sociology, Social Services, Nursing, Law, International Legal Studies, Legal Studies of the Global Environment, Economics, Management, English Studies, German Studies, French Studies, Hispanic Studies, Russian Studies, Luso-Brazilian Studies, Materials and Life Sciences, Engineering and Applied Sciences, Information and Communication Sciences, Science and Technology, Global Studies (International Relations, Area Studies), Global Environmental Studies <b>&lt;&lt;German-Japanese Exchange Program&gt;&gt; German-Japanese Studies</b> *Japanese Language courses are available to all exchange students.	
<b>Registration requirements</b>	Exchange students must register for the equivalent of at least 10 hours of instruction per week. FLA (Faculty of Liberal Arts) core courses (Basic Skills, English Composition, Public Speaking, Thinking Process) and Language courses (except Japanese) are NOT open to exchange students.	
<b>Language requirements for application</b>	<English-taught program> TOEFL iBT 79, TOEFL CBT213, TOEFL PBT 550, IELTS 6.0, or TOEIC730 (for Global Studies: TOEFL iBT 100, TOEFL CBT250, TOEFL PBT 600, IELTS 7.0, or TOEIC870) <Japanese-taught program> Level N1 of the Japanese Language Proficiency Test <b>&lt;&lt;German-Japanese Exchange Program&gt;&gt; adequate Japanese proficiency corresponding to a minimum level of A2 on CEFR is expected</b>	
<b>Expected GPA for application</b>	The applicants are strongly expected to have a Grade Point Average of B (3.0) or better in the standard 4-level rating system (A, B, C, D) or equivalent. <b>&lt;&lt;German-Japanese Exchange Program&gt;&gt; no particular requirements</b>	
<b>Academic Calendar</b>	Autumn Semester 2016	Spring Semester 2017
Application Deadline	March 31, 2016	November 10, 2016
Arrival Date	September 15 and 16	early April (April 1 in 2016)
Orientation	September 21	early April (April 2 in 2016)
Japanese Language Placement Test	September 22	early April (April 3 in 2016)
Course Registration	mid- late September (TBA)	early-mid April (TBA)
Classes	September 29 - December 22, 2016 / January 5 - 24, 2017	mid April - mid July (April 11 - July 21 in 2016)
Final Exams	January 25 - February 1, 2017	late July (July 22- July 29 in 2016)
Transcript Issuance	late March	mid September
<b>Other Important Academic Information</b>	Summer Vacation: August 1, 2016 - September 28, 2016 Winter Recess: December 23, 2016 - January 4, 2017 Spring Recess: February 2 - March 31, 2017	

### 4. APPROXIMATE LIVING EXPENSES FOR EXCHANGE STUDENTS

	Type of Housing	1 semester (4 months)	1 year (10 months)	Remarks
<b>Housing fees</b>	Sophia Soshigaya International House	258,000 yen	524,300 yen	
	Kasai International House for Women	308,936 yen	711,380 yen	
	Wakejuku for Men	468,600 yen	989,000-1,072,700 yen	Meals included
	Azalea House	305,000 yen	635,000 yen	
	DK House Matsudo	307,500 yen	676,740yen	
	DK House Nerima/Shinkoiwa	319,500 yen	706,740 yen	
<b>Other Expenses</b>	Meals: 30,000 - 60,000 yen per month Books: 30,000 - 50,000 yen per semester Public Transportation: 5,000 - 10,000 yen per month Personal Expenses: 20,000 yen/ month - (depends on the student's lifestyle)			
<b>Insurance</b>	Personal Accident Insurance for Students Pursuing Education and Research: 800 yen/ year (Mandatory) Japanese National Health Insurance: 600-1500 yen/ month (depends on resident areas)			

### 5. PHOTO

