**Honorarium Invoice with Value Added Tax**

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| --- |
|       |
| (VAT Identification No.) |

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| --- |
|       |
| (First name(s) and surname, title) |

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| --- |
|       |
| (Address, post code, place) |

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|       |
| (E-Mail) |

To the

University of Graz

Zentrale Registratur und Postadministration

Universitätsplatz 3, 8010 Graz

AUSTRIA

**Honorarium Invoice Number:**

SAP Order No.:

Department/Project:

I hereby submit my invoice for the task(s) commissioned in the work/services outsourcing contract as detailed below:

|  |  |
| --- | --- |
| Honorarium (excl. VAT) | €       |
| Plus       % VAT | €       |
| Total (incl. VAT) | €       |

I request that the above amount be transferred to the following account:

IBAN:

BIC:

Banking Institute:

I am obliged to submit the received honorarium for taxation by way of tax assessment and, if applicable, am myself responsible for compliance with the requirements of mandatory insurance, in particular those pursuant to commercial social security legislation.

The University only reserves the right to retain withholding tax and any value added tax and to pay this to the taxation authorities for contracting persons who are non-residents for taxation purposes.

Provisions under labour legislation are not applicable to the present work/services outsourcing relationship.

|  |  |
| --- | --- |
| Place:      , the       | ………………………………………… |
|  | Signature of outsourcing contractor  |