



Data Protection Declaration NAWI Graz

As of 2020/05/19, courtesy translation, original German version is binding

As partners in the NAWI Graz cooperation, University of Graz and Graz University of Technology take data protection very seriously and will treat your personal data confidentially and in accordance with the statutory regulations.

This Data Protection Declaration is designed to inform you in accordance with Articles 12, 13 and 14 of the General Data Protection Regulation (GDPR) of how and why we process your personal data, the legal basis for this, and of your rights associated with the processing of personal data by the partners of NAWI Graz within the scope of NAWI Graz, namely NAWI Graz *organisation*, NAWI Graz *teaching* und NAWI Graz *research*.

Purpose, scope and legal basis of our data processing:

1) General administration:

As an employee of the cooperation partners in one of the five areas of cooperation [Bioscience, Chemistry, Earth, Space and Environmental Science (ESES), Mathematics and Physics] we may process the following data, as for instance:

- First name and surname
- Academic degree
- Open Researcher and Contributor ID (ORCID)
- Title
- Job type
- Affiliation to an organisation and/or institute
- Business address
- E-mail address
- NAWI Graz working area
- Name of workgroup
- Information on contractual research projects
- Publication details
- Cooperation details
- Focal points in research
- Title of presentation
- Detail about patents, service inventions and further scientific services worthy of protection
- Certificates
- Curriculum vitae
- Description of research projects
- Project budget (incl. staffing)

We process this data for the purpose of carrying out information and reporting obligations due to the legitimate interest in the smooth business operations.

2) Event management:

For the purposes of planning and organising events we process the following personal data provided by yourself as a participant during the registration process for the event:

- Form of Address
- First name and surname
- Title (optional)
- E-mail address



- Organisational affiliation

We process this data as part of our efforts to fulfil the event contract and/or to implement pre-contractual measures (pursuant to Article 6 (1) (b) GDPR).

For the purposes of planning and organising events we process the following personal data provided by you yourself as a contributor:

- Form of address
- First name and surname
- Title (optional)
- Organisational affiliation
- Title of lecture

We process this data as part of our efforts to fulfil the event contract and/or to implement pre-contractual measures (pursuant to Article 6 (1) (b) GDPR).

We also process your short CV and your photo for the purposes of planning and organising the events, assuming that you have opted to provide them to us. We process this data based on your consent which you have sent us through informed and active transmission.

3) Public relations:

The partners of NAWI Graz produce photos or video footage within the scope of events. These photos/videos are published as needed for public relations and in order to illustrate our activities on central university media channels (such as the main website of NAWI Graz, individual websites of universities, institutes or centres, in university magazines such as e.g. "UNIZEIT", „TU Graz people“, „TU Graz research“). The photos are processed (optionally with the name, title, role of the person depicted) for public relations purposes and in order to illustrate NAWI Graz's activities and to keep the public informed of the Universities' efforts to fulfil their missions.

4) E-Mail-/Postal distribution lists:

We process the following personal data so you can receive electronic and/or postal information on events within NAWI Graz:

- Form of address
- First name and surname
- Academic degree
- Title
- Function
- Mailing address
- E-Mail address

This data is processed based on our legitimate interests (Article 6 (1) (f) GDPR) as an employer in keeping our relevant employees and students informed, as well as our duty to provide continuing education as enshrined in the Universities Act (UG) 2002, particularly for university graduates and for educators, as well as in order to keep the public informed of the Universities' efforts to fulfil their missions.

5) Co-funding projects with NAWI Graz seed money:

When an application for co-funding a project with NAWI Graz seed money is submitted, we will process the data that you have included in the application, such as:

- First name and surname
- Title



- Organisational and/or institutional affiliation
- Mailing address
- E-mail address
- Open Researcher and Contributor ID (ORCID)
- Information on contractual research projects
- Publication details
- Patent details
- Curricula vitae
- Research project description
- Project budget (incl. staffing)

This data is processed for the purposes of reviewing and evaluating the application, and subsequently optionally in order to process the funding based on fulfilment of the funding agreement and/or in order to implement pre-contractual measures (Article 6 (1) (b) GDPR).

6) Reporting, quality management and monitoring of success:

For purposes as reporting, quality management and monitoring of success, aggregated figures (e.g. number of registrations for events with stratification by characteristics, figures related to NAWI Graz co-funding and so forth) are used. In doing so, we strive for a total anonymisation. If a personal reference cannot be completely ruled out for smaller groups, the processing is based on the legitimate interest (Art 6 (1) (f) GDPR) of the cooperation partners in conjunction with the fulfilment of the leading university principles (economic efficiency, frugality and expediency of management), the statutory audit and reporting obligations and internal quality management within NAWI Graz.

Storage period:

In the case of a contract: we store your personal data for as long as required to process the contract (in particular event contracts, funding agreements). Aside from this we only store your data if there are statutory retention periods for this or if the limitation periods related to potential legal claims are open.

Based on consent: any data which we process from you based on consent remains stored until you withdraw your consent/is erased once the event is over. Aside from this, only your personal data that is absolutely required as evidence of your consent or your withdrawal will be stored for a period of 3 years from the time of your withdrawal of consent.

In the event of a legitimate interest: we process the data for as long as required to safeguard the legitimate interests or until a (justified) objection is raised.

Transmission of your personal data:

Your data will generally only be processed among the cooperation partners of NAWI Graz.

Your rights:

You may assert the following rights at any time in connection with the processing of your personal data against NAWI Graz Coordination Office, Mozartgasse 12, 8010 Graz, email address info@nawigraz.at :

- right of access to the personal data in question (Article 15 GDPR),
- right to rectification (Article 16 GDPR) and erasure (Article 17 GDPR) or to
- right to restriction of processing (Article 18 GDPR),
- right to data portability (Article 20 GDPR),
- right to object (Article 21 GDPR),



- right to withdraw consent (Article 7 (3) GDPR), which shall not affect the lawfulness of processing based on consent given before the withdrawal.

You also have the

- right to lodge a complaint (Article 77 GDPR),

which should be addressed to the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, telephone: +43 1 52 152-0, email: dsb@dsb.gv.at, as the relevant regulatory authority.

Our contact data:

You may contact us at:

University of Graz, Universitätsstraße 3, 8010 Graz, rektorsbuero@uni-graz.at

Graz University of Technology, Rechbauerstraße 12/I, 8010 Graz, info@tugraz.at

Joint administrative office:

NAWI Graz Coordination Office, Mozartgasse 12/2, 8010 Graz, email info@nawigraz.at

Our data protection officers can be contacted at:

- Graz University of Technology: datenschutzbeauftragter@tugraz.at
- University of Graz: dsba@uni-graz.at